



GREER MIDDLE COLLEGE CHARTER HIGH SCHOOL HOME OF THE BLAZERS

Board of Directors Meeting Minutes
Monday November 22, 2021
5:30 PM

GMC Academic Building Common Area

Board Members Present: Donna Smith, Matt Williams, Lori Larsen, Elliott Figueroa, Pauline Nichol, Jennifer Jones, Tony Kouskolekas, Darin Scheidly

Board Members Absent: John Mansure, Jason Ross, John Short

Administration Present: Jimmy Armstrong, James Dillard, Anne Goff

The meeting was called to order by Donna Smith, Chair at 5:35 PM.

- 1- Reading of GMC Mission Statement- Pauline Nichol.
- 2- Blazer Brag- Presented by James Dillard and the following students were recognized and nominated for the month of October by their teachers.
 - 9th graders: Emily Abend and Henry Harkey
 - 10th graders: Liam Kemp and Sohelia Feliciano
 - 11th graders: Skye Flynn and Owen Kissinger
 - 12th graders: Marvin Agurs and Cole Sanford
 - Faculty/Staff Member: Mr. Jason Rainey who was not present and will be recognized later in the meeting.
- 3- Annual External Auditor's Report- Presented by Mr. Ken Martin from Martin-Smith & Company CPAs. Each board member received a booklet containing the Annual Financial Report. The majority of this independent audit was performed remotely secondary to Covid restrictions. The bottom line is we have a good stable FUND balance. The report was accepted by the board.
- 4- Return to Blazer Brag to present Mr. Jason Rainey with the faculty/staff member for the month of October for his great spirit greeting students and starting a great Band program.
- 5- The board reviewed the meeting minutes from the October 27, 2021, regular board meeting. Motion for approval of October 27, 2021 minutes by Pauline Nichol 2nd by Matt Williams. Motion passed unanimously.
- 6- The board reviewed the proposed meeting agenda. Motion for approval of tonight's agenda by Pauline Nichol 2nd Elliott Figueroa. Motion passed unanimously.

7- Administration, development and enrollment Report presented by Jimmy Armstrong:

- GMC's student government sponsored and completed its canned food drive in late October. Almost 1700 items were donated to Greer Relief and Resources Agency.
- Our Teacher Cadet students, under the facilitation of Ms. Rouse, provided a special trunk or treat for students at the Meyer Center in Taylors.
- Our band class, under the facilitation of Mr. Rainey, was featured on Fox Carolina on Nov. 2.
- On Nov. 3, the Governor of South Carolina, Henry McMaster, and the Superintendent of the SCPCSD, Chris Neeley, visited and toured GMC. Both were impressed with what we do on a daily basis at GMC.
- GMC held its first *Veterans Day* Program on Nov. 12. Around 20 veterans attended and treated to our program and breakfast.
- GMC had 40 volunteers on Nov. 13 to clean up a portion of Locust Hill Road as part of the Adopt-A-Highway Campaign. 39 bags of trash were collected.
- The Miss GMC pageant was held on Nov. 13.
- GMC's Youth In Government traveled to Columbia for a 3 d
- American Education Week was Nov. 15-19. PIP provided snacks ay event in developing an understanding of our legislative process. Some members were able to visit the General Assembly and take a student bill through the process. to our personnel and GMC admin. provided a breakfast from Waffle House on Nov. 19.
- Our GMC Blazer Tribe, in conjunction with Our Daily Bread, Greer Ministries Soup Kitchen, prepared and served around 140 meals to members of the Greer Community on Nov. 20.
- Our drama club, under the facilitation of Ms. Manwaring, held a 24-hour play festival. Students wrote and choreographed new plays and performed those plays within a 24-hour period. The event was held on Nov. 20.
- Our boys' and girls' cross country teams won state championships at the state meet held in Columbia. This is now makes 3 years in a row both teams have won a state championship. The boys' team had the lowest score in a state meet in any classification-ever.

Enrollment:

- 267 total applicants prior to lottery
- 64 sibling/staff members applicants
- Ran lottery and offered 130 seats through Scribbles Software. Great seamless process! They've been fantastic to work with!!
- 175+ individuals over 7 tours
- 1 tour left on December 2nd
- Applicants must confirm seat by December 1st- will begin to monitor waitlist through declines and offer more seats if available.

Have had 5 submit late applications so far and will continue to give opportunity

Waitlist:

Rising 9th grade- 133

9th grade-75

10th grade-109

11th grade-15

12th grade-16

Development:

- We executed an online campaign for a digital piano for the Blazing Arts Department at the beginning of November. The campaign hit the goal of \$3,499 and the piano will be here in time for the holiday concert.
 - We are mailing an Annual Fund letter out to our families after we return from Thanksgiving Break to help us raise funds for the Activity Center stage, seating, and a sound system. We are including a list of companies that offer matching gifts to increase our donations.
 - GMC will have several floats in the Greer Christmas Parade.
 - PIP provided Thanksgiving healthy snacks the week of November 15th from the Teacher Appreciation Committee in support of American Education Week.
 - PIP will be decorating the school for the holidays on Tuesday, November 30th.
 - PIP will be providing a holiday meal for faculty and staff on Tuesday, December 14.
 - The PIP budget and lunch operation are going well.
- 8- Executive Committee Report- Donna praised the Blazer brag that is being done to recognize students at each board meeting. She stated that students need to know we are watching and we are proud.
- 9- Finance Committee Report- Presented by Elliott Figueroa:

October Financial Highlights

- Balance Sheet
 - As of October 31st, Cash Balances were **\$2,665,371**.
 - Total Assets were **\$15,203,082** for the month.
 - Total Current Liabilities were **\$482,606**.
 - Total Long-Term Liabilities were **\$10,476,000**.
 - Total Equity was **\$4,244,475**.

- Statement of Revenue & Expenses
 - Revenue
 - Total Income for October was **\$543,020** against a budget of **\$487,214 (11% or \$55,806 Favorable)**.
 - Expense
 - Total Expenses for October were **\$449,377** against a budget of **\$416,336 (8% or (\$33,041) Unfavorable)**.
 - Net Income
 - October Net Income was a **GAIN** of **\$93,642** versus a budget of **\$70,877** leaving a **\$22,765 or 32% Favorability**.

- Notes:
 - Revenue this month was favorable again, as was last month, due to a favorability in Local Funding of \$49,444 and a favorability in Esser Funding of \$66,642.
 - A proposal for the Procurement Policy was discussed and approved by the Finance Committee. It will be next presented for approval to the full Board.
 - Our Cash Flow was a little off this month due to cash expenditures that were covered by accruals. None of these hit the P&L. We had two payments or roughly \$185,000 on the

BB&T bond that was accrued earlier. We also had an accrual of a payment to Disney Destinations that will hit the P&L in January, when the trip occurs.

- Days of Cash on Hand = 181 Days.

10- A handout titled Greer Middle College Procurement Policy Proposal was given to each board member. A Motion from the financial committee proposes adopting a Procurement Policy Proposal for Greer Middle College. Motion passed unanimously.

11- Facilities Committee Report- John Short not present and no updates are known at this time. Jimmy Armstrong reports repurposing some of the classrooms have been accomplished. Mr. Armstrong is looking to wrap all three buses by Christmas break.

12- Policy & Governance Committee- Darin Scheidly present but no report given.

13- Academic Excellence Committee – Pauline present but no report given.

14- New Business:

- GMC Board of Directors Resolution Motion: Elliott 1st, Jennifer Jones 2nd. Motion passed unanimously. Renewal of charter is good for 10 years but we are not obligated to commit to any district. New board members need training this applies to Lori and Justin. Mr. Armstrong will find out when new board members can receive training and let them know.

15- Tony Kouskolekas made a motion to adjourn the meeting. The meeting adjourned at 6:18 PM

16- At 6:20 PM the board went back in session because GMC Student Body President needed to address us. The Friends of Highlands non-profit local organization was selected for our Spirit week fundraiser benefactor. Spirit week will take place January 21-28th 2022. Proceeds will also go towards the purchase of a new stage. The students want to ignite student spirit after Covid. The cost of a retractable stage is 33K. Blazer BBQ raised about 4K. Homecoming will be done at a basketball team home game.

17- Donna Smith adjourned the meeting at 6:25 PM.

The Board will not meet in December. The next Board meeting is tentatively scheduled for **Monday January 24, 2022 at 5:30 pm**.

HAPPY HOLIDAYS!! GO BLAZERS!! GET FIRED UP!!

EXHIBITS



GREER MIDDLE COLLEGE CHARTER HIGH SCHOOL HOME OF THE BLAZERS

Principal Report 11-22-2021

- We would like to recognize our Blazer Brag students and faculty/staff member for the month of October. Those students are:
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Greer Middle College Procurement Policy Proposal

Adopt the 2020 South Carolina Model School District Procurement Code.

References to “Superintendent” may be substituted with “Principal/Executive Director”.

References highlighted in blue will be used by Greer Middle College Charter High School as the “School” replacing “District”.

References highlighted in yellow to “Procurement Review Panel” may be substituted with “Director of Operations”, “Associate Principal”, and/or “Facility Committee”.

References highlighted in yellow to “chief business official” may be substituted with “Director of Finance”.

A link to the procurement code is below:

<https://procurement.sc.gov/files/2020%20Draft%20Model%20School%20District%20Code.pdf>

Highlights:

1. Small purchases not exceeding ten thousand dollars (\$10,000) may be accomplished without securing competitive quotations if the prices are considered reasonable.
2. Written request for written quotes from a minimum of three qualified sources of supply may be made and, unless adequate public notice is provided in the South Carolina Business Opportunities, documentation of at least three bona fide, responsive, and responsible quotes must be attached to the purchase requisition for a small purchase not in excess of twenty-five thousand dollars, or for a small purchase of commercially available off-the-shelf products not in excess of one hundred thousand dollars, or for a small purchase of construction not in excess of one hundred thousand dollars.
3. Written solicitation of written quotes, bids, or proposals may be made for a small purchase, other than a small purchase of construction, not in excess of one hundred thousand dollars. The procurement must be advertised at least once in the South Carolina Business Opportunities publication. A copy of the written solicitation and written quotes must be attached to the purchase requisition. The award must be made to the lowest responsive and responsible source or, when a request for proposal process is used, the highest ranking offeror.