



**GREER MIDDLE COLLEGE**  
**CHARTER HIGH SCHOOL**  
**HOME OF THE BLAZERS**

**Board of Directors Minutes**  
**September 28, 2020**

Members Present: Donna Smith, John Short, Pauline Nichol, Darin Scheidly, Hannah Mahaffey

Via Stream: John Mansure

Administration Present: Fred Crawford, James Dillard, Heather Timanus, David Gantt

Via Stream: Jessica McCraw

Members Absent: Tony Kouskolekas, Rita Danner, Nikki Huber, Jamie Harvey

Due to the state's Covid-19 pandemic no public speakers were permitted to attend tonight's meeting. In accordance with state guidelines, social distancing and mask wearing was in place for all in attendance at the meeting in the learning commons for the duration of the meeting.

\*\*\* GMC Board Candidates Virtual Meet & Greet was held between 5:00 pm and 5:20 pm \*\*\*

1. Call to Order by Donna Smith, Chair 5:35 PM
2. No public speakers were permitted necessitated by the Coronavirus pandemic and the need to adhere to state guidelines on social distancing.
3. Reading of the GMC Mission Statement: Pauline Nichol
4. The board reviewed the proposed meeting agenda. Motion to approve agenda: Darin Scheidly 2<sup>nd</sup>: Hannah Mahaffey. Motion passed unanimously.
5. The board reviewed the meeting minutes from the August 24, 2020 board meeting Motion to approve minutes from Darin Scheidly 2<sup>nd</sup>: Hannah Mahaffey. Motion passed unanimously.
6. Administrative and Committee Reports:
  - a) Development Committee- Heather Timanus presented the report:
    - i. Due to the COVID pandemic, the school has created online fundraising activities, including transactional fundraising.
    - ii. The cafeteria lunch revenue is down due to the limited number of students attending in-person instruction. However, PIP has a reserve for the cafeteria, and the cafeteria is adjusting its budget accordingly.
  - b) Executive Director Report- Fred Crawford presented the report:
    - i. Currently, approximately 300 students were attending in-person instruction four days per week. These students attending four day instructions were selected based upon academic and instructional needs.
    - ii. Donna inquired about how we were communicating the changes in attendance to parents. Heather stated that were using Blazer Blast, SchoolMessenger and social media platforms on a regular basis. Mr.

Crawford stated that we have been emphasizing to the parents to check the website, emails and phone messages on a regular to stay updated.

- iii. The custodial team had acquired additional cleaning equipment and supplies including electrostatic sprayers to disinfect the classrooms and common areas regularly. The school also replaced all of its UV-C lamps in its air handlers and were running the HVAC classroom systems on a constant basis. Mr. Crawford also stated that Mr. Gantt was coordinating the daily disinfection routines with the school nurse, Kim Hall.
  - iv. The High School League had passed a motion waiving any penalties against the schools of the students for participating in Athletics this year if they were deemed ineligible in the pending litigation. Mr. Crawford had participated in a mediation session with the High School League and the other charters schools and private schools that were parties to the litigation. The main issue that is outstanding regarding the league's new regulations was the recruiting of athletes by charter schools whose charter were designed to be magnet schools for athletes.
- c) Executive Committee Report- Donna Smith.
- i. Donna thanked the school staff and faculty for its continued efforts to operate the school in a safe manner.
- d) Finance Committee- John Mansure introduce Ken Martin, school CPA
- i. Mr. Martin presented the results of the school's annual external audit.
  - ii. Mr. Martin stated that the school audit included a risk assessment component due to the disruption of the COVID pandemic. The risk assessment analyzed the pandemic's consequences on governmental entities and non-profit organizations. In addition, much of the external audit had to be done remotely. However, the school's financing operations has a strong system in place, and the school has managed address operational irregularities from the pandemic beautifully.
  - iii. Mr. Martin credited Rosemary Small, the school's business manager, and her relationship with Copper Advisors as the basis for the school's handling of the issues created by the pandemic.
  - iv. Mr. Martin gave a summary of the school's financial audit:
    - i. Total annual revenue was \$5.265 million, a \$200,000 year-over-year increase.
    - ii. Net revenues was \$175,000 excluding expenditures for the new Student Activity Center.
    - iii. The school had another year of growth to its unrestricted reserve.
    - iv. The school's unrestricted reserve was \$2 million, which represented 40% of the school's annual expense. The total was well in excess of the state's minimum reserve amount.
  - v. John Mansure moved to accept the report. Motion passed unanimously.
  - vi. Mr. Mansure gave a synopsis of the school's financial condition as of August:
    - i. The school had \$3.85 million cash on-hand with net equity of \$4.895 million.
    - ii. Income for July was a net gain of \$76,000.00. School revenue was above the budgeted amount due to higher enrollment.

- iii. School received additional CTE funds that were not a part of original budget. However, school had incurred higher technology expenses in preparation of online learning.
    - iv. The school had fulfilled its obligations under the federal PPP loan program and had applied for loan forgiveness for the \$449,000 loan.
    - v. The school currently has 300 days of cash on-hand.
  - vii. John Mansure moved to accept his report. Motion passed unanimously.
  - viii. Read by Darin Scheidly since John Mansure who was listening had connectivity problems and we could not hear him:
    - i. Action Item: PPE money will roll over. External Audit required will start on Friday, August 28, 2020. Motion to accept financial report from August: Donna Smith 2<sup>nd</sup>: Pauline Nichol. Motion passed unanimously.
- e) Facilities Committee- John Short presented the report:
  - ii. Gym is fully operational for both instruction and extracurricular activities. There are some safety/security concerns regarding the fencing around the building. Proposals have been sent out for bidding to complete fencing.
  - iii. Met with GTC to discuss construction of soccer and baseball facilities. GTC requested the school to provide some initial plans concerning the acreage needed for the facilities. The college has an approval process that would require preliminary drawings to allow the school to lease additional acreage. A civil engineer would need to perform field tests to provide the specifications needed to develop a build/design plan for the facilities. The timeframe for the completion of the drawings was about 30-40 days.
  - iv. Pauline asked about whether the school was incurring costs in leasing other facilities. John stated that the school would have cost savings from on-campus facilities from a reduction in transportation costs, facilities fees as well as a safer and more secure environment for the students.
  - v. John Short moved to approve \$6,000 funding for the engineering fees. Darin Scheidly 2<sup>nd</sup>. Motion passed unanimously.
  - vi. The school had its buses inspected as part of its annual maintenance routine. The inspector indicated that the new bus did not meet federal safety standards for a K-12 school bus. The school contacted the bus dealer to discuss the issue. The bus dealer offered to swap the bus for another bus. John stated that the school is also requesting reimbursement for the costs of wrapping the bus.
- f) Policy & Governance Committee- Darin Scheidly presented the report:
  - i. The school had eleven applications for the board election. However, three of the applications were submitted after the deadline and would not be included in the election.
  - ii. The board candidate Meet and Greet was held virtually prior to the board meeting.
  - iii. The board election will be held from October 4<sup>th</sup> until October 6<sup>th</sup>. The top four candidates will fill the elected seats. Jamie and Darin are working on pre-loading parent emails into Panorama with the assistance of Mr. Gantt.
- g) Academic Excellence Committee- No report at this time by Rita Danner.

- h) Additional Business: Donna Smith – Nothing else brought to the Chairman.
- 7. John Mansure moved to adjourn at 6:49 p.m.
- 8. Next Board meeting is tentatively scheduled for **October 26, 2020 at 5:30 pm.**