



GREER MIDDLE COLLEGE CHARTER HIGH SCHOOL

HOME OF THE BLAZERS

Board of Directors Minutes July 25, 2022

Members Present: Donna Smith, John Mansure, Tony Kouskolekas, Elliott Figueroa, Jennifer Jones Lori Larsen

Administration Present: Jimmy Armstrong, James Dillard, Anne Goff, David Gantt

Members Absent: John Short, Pauline Nichol, Jason Ross, Darin Scheidly,

1. The meeting was called to order by Donna Smith, Chair, at 5:34 pm.
2. There were no public speakers who desired to address the board.
3. Reading of the GMC Mission Statement: Donna Smith.
4. The board reviewed the proposed agenda for the meeting. John Mansure made a motion to approve the agenda. Tony Kouskolekas seconded the motion. Motion passed unanimously.
5. The board reviewed the meeting minutes from the June 27, 2022, regular board meeting. Elliott Figueroa made a motion to approve the minutes. Lori Larsen seconded the motion. Motion passed unanimously.
6. Administrative and Committee Reports:
 - a) Administration Report – Jimmy Armstrong presented the report:
 - i. New fencing has been installed around the back of the facility, which creates a secure physical border around the facility
 - ii. The school held Blazer Boot Camp for incoming Freshmen for two weeks. Several teachers participated and led social activities and academic preparation for the upcoming year. GMC will continue this program even after the federal funding for the program ends.
 - iii. The Administration team attended the Southern Regional Schools Conference in Teas the previous week. The team attended several sessions and seminars regarding school management and administration. The team made several contacts with other schools and school districts throughout the country.
 - iv. Enrollment: We hope to start the academic year with 518 students, which is 16 over our budget.
 - v. Development: Ms. Timanus has a re-commitment from STI for sponsoring our Capstone Project. Durham-Green Construction is also going to be a school sponsor. The Blazer Barbecue will now be a cookout.
 - vi. Mr. Armstrong presented a Programming Report regarding a middle school sponsored by GMC.
 - i. The largest cost of a middle school is faculty salaries and benefits. The student-teacher ratio for a middle school 17:1. The number of teachers required for a middle school and the median income for the teacher salary was based upon GCS ratios and salaries for 10-year experienced teacher.
 - ii. The administrative/staff budget was based upon a similar-sized middle school.
 - iii. Based upon current state funding, there would be sufficient revenue to create and fund a middle school based upon current costs.
 - iv. There is a need for a middle school in the area based upon the current enrollment numbers of local middle schools.

- v. Jennifer Jones asked whether there would be any cost savings for the high school. Mr. Armstrong said that some administrative personnel could be shared between the school. Donna Smith asked how large the building would be required to be. Mr. Armstrong said the facility would be smaller than the current academic building. Elliot Figueroa asked if we would buy sufficient land for athletic fields. Mr. Armstrong stated that it would be the goal to build fields as well as an academic building. He added that finding the right parcel of property needed to be located before we could begin to establish a timeline for designing and constructing the school building.
- vii. Mr. Dillard presented the school's updated Safety Plan:
 - i. The Safety Plan is fluid and being constantly updated to reflect changes that the GCSO and law enforcement require the school to implement.
 - ii. We have a background checking system at the front desk, which all visitors had to go through. The school is constantly adding security cameras to the building. Ms. Clark is constantly monitoring the cameras at her desk. We have added newer radios
 - iii. We have annual first responder training and emergency kits throughout the facility.
 - iv. We have teachers assigned to high traffic areas during classroom changes.
 - v. We have Active Shooter training built into our annual school training drills. Admin trains the teachers, and the teachers train the students. Teachers are instructed to lock their doors during class time. We test the alarm systems at least twice a year.
 - vi. The administration performs annual "red flag" training regarding identifying students who present security risks.
 - vii. We have Internet safety and monitoring filters configured in the network.
 - viii. For the upcoming year, we will have the SRO patrolling the building more frequently.
 - ix. There will be a three-tier system for verifying doors are closed and locked. Tony recommended that a door check sheet be implemented.
 - x. We have created a school reunification site at St. Mark Methodist Church on St. Mark Road.
 - xi. Jennifer Jones asked if the GCSO was consulted about the plan. Mr. Dillard stated that our SRO was a part of the plan development. Ms. Jones asked do we have backup employees for the SRO or Ms. Clark. Mr. Dillard said that we do have trained backups for Ms. Clark, but the GCSO does not send a backup SRO. Mr. Dillard that we will continue to update the plan and inform the board.
- b) Executive Committee Report- Donna Smith stated that the Middle School Programming Report would be the Executive Report.
- c) Finance Committee- John Mansure presented the report:
 - i. Anne Goff is now performing the school's financial reporting and is doing an excellent job.
 - ii. Mr. Mansure gave a synopsis of the school's end-of-month financial condition as of June 2022:
 - i. The school has \$16 million in total assets.
 - ii. The school has \$438,000 in current liabilities. Actual income was \$577,000 compared to a budgeted \$487,000. Year-to-date revenue was \$6.72 million, which is 941,000 over budget. Total year-to-date expenses were unfavorable, however year-to-date income \$432,000, which was over budget.
 - iii. Cash-on-hand is over 200 days. We had some start-of-school expenses that. There was \$400,000 of pass-through revenue and expenses that we are now realizing.
 - iii. The school has \$1.7 million in a non-interest-bearing account. The Finance Committee wishes to move \$1.2 million to the SC Long-term Local Government Investment Pool, which pays interest. Mr. Mansure made a motion to move funds to the investment pool and to allow Ms.

Goff and Mr. Armstrong to transfer money out of the investment fund as needed to pay school expenses. Motion passed unanimously.

d) Facilities Committee- Jimmy Armstrong presented the report.

i. John Short and Mr. Gantt are working together to investigate ways of securing the front entrance including hardening the glass entryway with bullet-resistant film and locking mechanisms.

e) Policy & Governance Committee- No report was presented

f) Academic Excellence Committee – No report was presented

7. New Business

a. Donna Smith made a motion to enter Executive Session to discuss a personnel matter. Motion passed unanimously. The board entered Executive Session at 6:35 p.m.

b. The board exited Executive Session at 6:52 p.m. No action was taken by the board at that time.

8. Tony Kouskolekas made a motion to adjourn the meeting. Elliott Figueroa seconded the motion. The meeting adjourned at 6:55 p.m.

9. Next board meeting is tentatively scheduled for **August 22, 2022 at 5:30 pm.**

Addendums



GREER MIDDLE COLLEGE CHARTER HIGH SCHOOL

HOME OF THE BLAZERS

Principal Report 7-25-2022

- Over 500 feet of fencing and 3 gates have secured the back area of the school.
- GMC was closed July 4th-8th.
- July 11th-July 22nd GMC hosted around 70 incoming freshmen as part of our Blazer Boot Camp. During Blazer Boot Camp, freshmen had multiple opportunities for social interaction, created different art work, and learned new academic skills.
- Multiple IEP meetings were conducted the month of July.
- July 19th-21st- GMC Admin. team traveled to the Southern Regional Education Board Making Schools Work Conference in Grapevine, TX.
- SCPCSD is in the process of reviewing their school framework. GMC admin. is part of the initial team to review the framework.