



GREER MIDDLE COLLEGE CHARTER HIGH SCHOOL

HOME OF THE BLAZERS

Board of Directors Minutes June 26, 2023

Members Present: Donna Smith, John Short, Elliot Figueroa, Lori Larsen, Tony Kouskolekas, Jennifer Jones,
Member-Elect Present: Pamela Adams, Zach Salvato

Administration Present: Jimmy Armstrong, Anne Goff, David Gantt

Members Absent: Pauline Nichol, Darin Scheidly, Jason Ross

1. The meeting was called to order by Donna Smith, Chairman, at 5:43 pm.
2. Pamela Adams and Zach Salvato took the South Carolina Oath of Office administered by David Gantt.
3. Donna Smith deferred to the Finance Committee chair, Elliot Figueroa, for the new business item, the Third Reading of the 2023-2024 budget:
 - a. The budget was amended to increase average daily enrollment to 535 students;
 - b. The budget was amended to reduce the number of full-time employees by .5 employees;
 - c. The budget was amended to reflect salary increases consistent with the increases for Greenville County Schools' employees; and
 - d. The budget was amended to reflect the tuition increases for Greenville Technical College;
 - e. Based upon these amendments, the proposed net annual revenue for the budget is \$3,800.00.
 - f. Mr. Figueroa stated that the estimated average daily was conservative based upon a starting enrollment of 540 students. In addition, the estimated per pupil funding level is probably below the actual funding level that will be enacted by the General Assembly.
 - g. Anne Goff noted that the school will receive an additional \$30,000.00 in ESSER III funding that is not included in the budget.
 - h. This concluded the Third Reading of the proposed budget for the 2023-2024 annual budget.
 - i. Elliot Figueroa moved to accept the 2023-2024 annual budget as amended. The motion passed unanimously.
4. There were no public speakers who desired to address the board.
5. Reading of the GMC Mission Statement: Donna Smith.
6. The board reviewed the proposed agenda for the meeting. Jennifer Jones made a motion to approve the agenda. Tony Kouskolekas seconded the motion. Motion passed unanimously.
7. The board reviewed the meeting minutes from the May 22, 2023, regular board meeting. Jennifer Jones made a motion to approve the minutes. Tony Kouskolekas seconded the motion. Motion passed unanimously.
8. Administrative and Committee Reports:
 - a) Administration Report – Jimmy Armstrong presented the report:
 - i. The last day for the faculty was May 31st.
 - ii. Students have been very busy attending leadership conferences and basketball camps
 - iii. Mr. Dillard is doing online training for MC-Vento homeless outreach.
 - iv. Mr. Rainey and Ms. Gonzales accompanied a student group to Costa Rica and returned safely. Another student group is traveling to Europe in July, and trip to the Middle East is scheduled for next summer.

- v. Mr. Armstrong attended the national charter school conference in Austin, Texas, which was very informative. He connected with a middle school principal from Delaware who may visit the school.
 - vi. The school has two new hires to the faculty for 2023-2024: Brian Weaver and Brittany Robinson. Ms Kelly Morris is returning to full-time employment.
 - vii. Regarding enrollment, we have 540 as the projected beginning enrollment.
 - viii. The website will go live at the end of July.
 - ix. Ms. Timanus has several activities regarding fundraising and PIP. Shelly Rogers has been hired as the lunch assistant. The amount of money raised this year was above our budgeted funds. Between Development, athletics and StuGo, we received a significant amount of donations this year.
 - x. Jennifer Jones asked if we have the number of students who are homeless. The school currently has one student who is categorized as homeless. Mr. Armstrong explained that the definition of homeless is specifically defined under the McKinney-Vento Act and is very broad.
 - xi. The school had some students transfer out after the school year end. We have had a couple of students move from the area and some juniors transferred out due to Senior Project.
- b) Executive Committee Report- No report was presented.
- c) Finance Committee- Elliot Figueroa presented the report:
- i. Mr. Figueroa gave a synopsis of the school's end-of-month financial condition as of May 2023:
 - ii. The school has \$3.1 million cash-on-hand. Total assets were \$14.9 million. Total long-term debt is \$9.8 million. Current school equity is \$4.6 million. Current school liabilities are \$559 thousand.
 - iii. Current year-to-date revenue is \$109 thousand unfavorable compared to budget. Year-to-date net income is \$16 thousand versus budget net income of \$59 thousand.
 - iv. The school is awaiting receipt of end-of-year revenue payments from the state district, which should correct the year-to-date net income compared to budget.
 - v. The debt covenant requirements in our bonds are being met handily.
 - ii. Elliot Figueroa moved to accept the report. The report was accepted unanimously.
- d) Facilities Committee- Jimmy Armstrong gave the report:
- i. The consulting construction company is performing septic percolation testing of the land to determine if there is an adequate septic leachate field on the property.
 - ii. The seller has agreed to extend our due diligence to July 30th. The outstanding issue is whether there is a sufficiently large septic field for the proposed facility. Once the field viability is determined, then the construction companies can complete their build-out bids.
 - iii. Elliot Figueroa asked if we had received any estimates of the construction costs. Mr. Armstrong said that construction prices have dropped recently and that we are still looking at a land and building cost between \$16-\$22 million.
 - iv. Jennifer Jones asked whether the finance committee had developed a strategy for covering any shortfalls for the first two-three years of the community school's operation. Ms. Jones recommended that the finance committee discuss the pro-forma budget during the first two-five years and develop a strategy for covering the cashflow needs of the start-up of the community school.
- e) Policy & Governance Committee- No report was presented.
- f) Academic Excellence Committee – No report was presented.

9. New Business

- a) Donna Smith inquired whether the board wished to meet in-person or virtually for its July meeting due to vacation/scheduling conflicts. The board decided to hold its meeting in-person.

10. Tony Kouskolekas moved to adjourn the meeting. Jennifer Jones seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:16 p.m.

11. Next board meeting is tentatively scheduled for **July 24, 2023, at 5:30 pm.**

Addendums



Principal Report 6-26-2023

- Last day for faculty was May 31.
- We had 4 students to attend the Hugh O'Brian Youth Leadership Conference at Presbyterian College.
- We had 4 boys and 2 girls to attend Palmetto Boys and Girls State.
- Mr. Dillard provided Homeless Outreach training online on June 2.
- Mr. Rainey and Ms. Gonzalez accompanied several GMC students on a trip to Costa Rica.
- GMC hosted the Little Flames Basketball Camp the week of June 12.
- Attended the National Charter School Conference in Austin, Texas the week of June 19.
- Mr. Brian Weaver and Ms. Brittany Robinson will join our faculty in our business department. Ms. Kelly Morris will move to a full-time roll in our math department.



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Enrollment:

We have our next and hopefully final Intake Meeting on July 18th at 1:30

Current enrollment numbers:

9th- 141, 1 spot remaining, 80 on waitlist

10th- 143, 2 spots remaining, 56 on waitlist

11th- 137, 4 spots remaining, 29 on waitlist

12th- 113, No spots, 67 on waitlist

Website:

Should go live at the end of July.

Development

-We have included a fundraising financial overview for the 22/23 school year.

-We are excited to announce the completion of our 23/24 Sponsorship Packet. Building upon the achievements of our previous sponsors, we have expanded our offerings to provide even more value. We are delighted to welcome back Service Transport Inc. (a special thank you to board member Jennifer Jones) and Durham Greene Construction at the \$5,000 sponsorship level. Furthermore, we are thrilled to have Septic Pro joining us as one of our \$2,500 Athletic Presenting Sponsors. We kindly request that you take the time to review the sponsorship packet and consider becoming a sponsor. Your support would be greatly appreciated.

-We have collaborated with Webspeak Media to develop an innovative GMC website. Throughout this process, we have been diligently making updates and receiving comprehensive training on the platform. Our goal is to implement the rollover during the last week of July, ensuring that the website is fully functional by August 1.

-On June 13, PIP organized a planning meeting for the 22/23 academic year. The purpose of the meeting was to prepare for our August kickoff and coordinate events in support of GMC throughout the school year. During the meeting, the 23/24 budget was approved, and an extensive event list was created. To commence the year, PIP will host a welcome back teacher breakfast on August 1st, in addition to setting up a table for freshman parent orientation and participating in the GMC open house.

-Mark your calendars for the upcoming Blazer Picnic and Silent Auction, scheduled for Friday, October 6. As we prepare for this exciting event, we are actively seeking donations for our silent auction. Your generous contributions are highly valued and greatly appreciated.

-We are pleased to announce that Shelly Rogers, a parent within our school, has been hired for the lunchroom co-lead position. In this role, Shelly will collaborate with our lunch lead to manage the day-to-day operations of the lunchroom. Additionally, she will be responsible for overseeing the My Food Days ordering program. To ensure a seamless transition, Shelly will undergo training with us over the summer, allowing her to quickly familiarize herself with the role and its responsibilities.