

January 27, 2017

Dear Parents,

We are in the process of scheduling Individual Graduation Plan (IGP) meetings with students and parents to map out your courses for the following year(s) to help your student reach his/her goals. We will go over Accuplacer results with you at that time if your student recently took the Accuplacer test. We will also go over PSAT results if your student took this test in the fall. Please bring your results (sent with report cards) with you. As a Charter Middle College, our emphasis is on preparing your student for education beyond high school. Whether you choose a four year or two year school, a technical field or the military, in today's market further education is important and necessary, as is planning for it.

We will be meeting with parents and students in small groups or individually on an hourly basis. It will be impossible to request a specific day and time with so many. What we would like from you is general feedback as to what days and times of the day are good for you. We will try our best to oblige, but obviously we are limited with certain time availabilities. **Be sure to consult with your student so that the time does not interfere with college classes.** We will send out an email for the day and time of your appointment, once we get your request back. These meetings will begin February 6. We want to meet with you before we begin the registration process for the next school year. Thank you for your input and we look forward to meeting with you.

Vickie McCammon
Whitney Looper

Student's Name _____

Do you have a sibling, and would you like a joint IGP? _____ Name of
Sibling _____ Grade _____

Parent's Name _____

The following day(s) is(are) good for me to meet:

Monday Tuesday Wednesday Thursday Friday (No conferences in 3-4 slot)

The following time(s) of day is(are) good for me to meet (Note - IGP will be within the time ranges):

7:30-8:30 9:00-10:00 10:30-11:30 12:00-1:00 1:30 – 2:30 3:00-4:00

PLEASE RETURN BY FRIDAY, February 3.