



GREER MIDDLE COLLEGE  
CHARTER HIGH SCHOOL  
HOME OF THE BLAZERS

Board of Directors Meeting Minutes  
Monday, September 28, 2015, 6:00 PM

Type of Meeting: Regular Board Meeting

Board Members present: Patty Baucom, Brian Dentler, Keith King, Tony Kouskolekas, Vernon Rutland (Chair), Pauline Sternick (Secretary)

Absent: Eddie Burch, John Mansure, Darin Scheidly, Donna Smith, Ryan Summey

1. Call to Order at 6:04 PM by Vernon Rutland
2. Approval of Agenda  
Motion to approve agenda: Pauline Sternick  
2<sup>nd</sup>: Tony Kouskolekas  
Vote: Unanimous
3. Public Comments by Jeff Bullock – Mr. Bullock requested that GMC provide an emergency number for parents to call to get in touch with their student(s) when school phone and internet is down.
4. Approval of August 31, 2015 Minutes  
Motion to approve minutes: Tony Kouskolekas  
2<sup>nd</sup>: Brian Dentler  
Vote: Unanimous
5. Administrative and Committee Reports
  - a. Principal Report (see below)  
Parent meetings on 9/14 and 9/21 went well. Audit came back with all clear. Auditor will meet with board on 10/26. Lightning storm damage to internet and phone service is repaired. Insurance will cover all but the deductible. Fishing Tournament started about 5:00 AM with about 90 boats. There was a tremendous amount of positive feedback and it was featured on WYFF.
  - b. Development Report (see below)  
GMC Admin met with Greer Greenville Tech representatives and will continue to meet regularly to foster a better relationship with GMC. Possible Golf Tournament in the works if other vendors than Fall 4 GMC come on board. Heather Wyss will make sure GMC Guidestar Profile is up-to-date. Guidestar is a non-profit database that the IRS uploads 990s to and donors use to assess non-profits for charitable donations. Vimeo video on giving shared is excellent and worth watching for board members.
  - c. Chairman Report (see below)  
Bank signature cards are updated with Donna Smith and Vernon Rutland with 2 more Executive Committee members to be added. The Ground Lease is signed and has been sent back to Fiscal Accountability Authority (formerly Budget and Control Board).
  - d. Facilities Report (see below)  
3 civil engineering firms are currently preparing fee proposals. Proposal should be in soon. We are looking at hiring another architect to work in conjunction with David Langley.

Motion to ratify Design/Build model as approved by GMC board on 4/19/2012 and to authorize Langley to begin permit drawings: Pauline Sternick

2<sup>nd</sup>: Patty Baucom

Vote: Unanimous

Motion to authorize Facilities Committee to engage Civil Engineering firm: Pauline Sternick

2<sup>nd</sup>: Tony Kouskolekas

Vote: Unanimous

e. Financial Report (see below)

Tony Kouskolekas asked if there is any data on charter school budget percentages for us to use for comparison in completing the 5 Year Business Plan. Mr. Armstrong noted that GMC has a 5 year business plan based on the 600 student model which can potentially be adapted to our approved 440 student number. Information will be obtained to finalize 5 year plan.

Motion to authorize Financial Committee to engage Financial Advisor: Keith King

2<sup>nd</sup>: Brian Dentler

Vote: Unanimous

f. Policy/Governance Report (none)

6. New Business

a. After brief discussion, we decided since our charter specifically states that an external evaluator will do the annual accountability report, Dr. Buddy Coleman will handle the 2014 Annual Accountability Report as he has done in the past. Because of the absence of the ACT testing benchmark data, Mr. Armstrong will ask Dr. Coleman to help with other items, like advice on Strategic Plan or 5 Year Business Plan. Report will be presented at November board meeting.

7. Old Business

a. Update on November 9, 2015 Fall Legislative Reception – PMC Community Center has been reserved. Heather Wyss is working with PMC caterer. Pauline Sternick is serving as contact for RSVPs. Dr. Nash is hosting a meeting with school leaders and board chairs on Tuesday, September 29 at 1:00 PM to finalize plans.

b. September 30: Early Bird Registration Deadline for Public Charter School Alliance of SC Annual Conference in Columbia on November 16-18, 2015

8. Adjournment at 6:49 PM

Motion to adjourn: Patty Baucom

2<sup>nd</sup>: Brian Dentler

Vote: Unanimous

Next meeting date: October 26, 2015

**Upcoming GMC Events:**

October 5 Beta Club Induction Ceremony @ 6:00 PM, Praise Cathedral

October 7 Parent Social @ 8:00 am, GMC Café

*Minutes as submitted 9/29/2015 pds*

## **Reports and Committee Minutes**

### **Principal Report**

- Our first parent social was held on Wednesday, September 2.
- On September 4th, we had a severe thunderstorm to move through our area. This storm caused damage to parts of our network, fire, and phone systems. Our insurance policy will provide coverage and our systems administrator is working through the network and phone systems to provide us a restored solution dating back to everything working on September 3rd. All fire alarms are in working order and have been serviced by our provider.
- Parent night for juniors and seniors was on Monday, September 14th. Parent night for freshmen and sophomores occurred on Monday, September 21st. These meetings provided information related to GMC requirements and college information.
- We have received an “all clear” on our audit. A full report will be provided by Martin Smith and Company at the October Board meeting.
- Underclassmen and make up senior pictures have taken place during the month of September.
- Dance on the Deck was held on Friday, September 18th. We had over 180 students at the event.
- Ms. Crystal Earle’s senior project students are in planning and implementation stages to include one student obtaining a pilot license to another student planning a community music and arts festival.
- Mr. Ryan Stone’s world cultures classes studied the beginnings and characteristics of ancient civilizations and applied/adapted them to create a comprehensive city in the modern world.
- Mrs. Michelle Allen’s economics students have read various Dr. Seuss books and applied economic concepts like scarcity, money, productivity, etc. to the information in the book. Then, they found a 21st Century work of literature or music that portrays the same concept.
- Mr. Keith McCaskill’s environmental science class did a leaf collection project. Each student had to collect a minimum of 30 leaves and give common and genus species names.
- Mrs. Shelly Bishop’s senior project internship students will start their respective internships on Monday, September 28.
- TAP master teacher provided boot camp type workshops over the last several weeks to our teachers that are new to TAP. These workshops lead up to our new teachers’ first formal observations in the next few weeks.

### **September 2015 Development Report**

- Currently we have 444 students enrolled at GMC.
  - o 9th- 115
  - o 10th-117
  - o 11th-110
  - o 12th-102
- Waitlist
  - o 9th- 54
  - o 10th -89
  - o 11th-8

- Admin Meeting with Greenville Tech.
- Coupon Book Fundraiser Final

- Euro Auto Festival
- Fall 4 GMC Update
- September PIP Meeting Update
- Donor Perfect Constituent Management System
- Greenville Chamber Non Profit Alliance
- Greer Chamber Networking Events
- Webinars
  - o -“SCANPO A Plan For Your Organization's First Annual Campaign”  
<https://vimeo.com/140249884>
  - o “ A Donor’s Secret to Giving” - Donor Perfect

### **Chairman Report**

Met with BB&T and Greer State bank to update signature cards  
Ground lease signed by Mr. Armstrong and on file at GMC Campus

### **Facilities Report**

Met with committee to discuss Design/Build option and discuss securing civil engineer.

2 motions to come out of facilities

- Go with design/build model
- Take bids to hire civil engineer

Set up meeting with Langley to discuss possibly of partnering with another architect

### **Facilities Committee Meeting Minutes**

**Monday, September 21, 2015**

Type of Meeting: Facilities Committee

Meeting Facilitator: Vernon Rutland

1. Call to Order at 11:10 AM.

Members present: Jimmy Armstrong, Eddie Burch, Vernon Rutland, Pauline Sternick, Ryan Summey  
Absent: Tony Kouskolekas

2. Discussion of Building Options

Pros and Cons of Design/Build

Pro: Drawings done faster, contractor is over all the sub-contractors, work as you go

CON: bad contractor overseeing it, not necessarily going to get bottom dollar price

Ryan Summey spoke with Scott Powell who did Langston’s design/build project and works with Craig, Oliver, and Davis and suggested we explore hiring Scott as a consultant to oversee our project with David Langley.

Note from 4/19/2012 minutes: GMC Board approved GMC to use a Design/Build project delivery method.

Process:

1. Permit drawings – should take about 2 months (Langley)

Civil Engineer estimate for – grading and roads Mr. Armstrong with contact 3 Civil Engineering firms for fee proposals: Freeland and Associates who did previous grading for portables and 2 others that Ryan will forward.

## 2. Design/Build

Contractor can sub contract for plumbing, electrical, etc. but structural stays with architect  
Guaranteed maximum price from contractor will take about 1-2 months.

Possible Contractors: Triangle, Harper, MB Kahn

## 3. Committee Recommendation for September 28, 2015 Regular Board Meeting

- Motion to go with Design/Build model with Langley to begin permit drawings
- Motion to move forward with contracting Civil Engineer – Mr. Armstrong will contact Freeland and Associates and 2 other firms to arrange onsite visit to get proposed fee.

## 4. Adjournment at 12:30 PM

Minutes as submitted 9/24/2015 pds

### **Finance Committee Report**

Finance committee met and reviewed the financial report from our accounting firm.

We have found the accounting firm to be very helpful, as we have had several thoughts of postings, to which they are happy to move around.

The committee has been interviewing financial consultants for the purpose of preparing the necessary paper work and analyzing our qualifications in order to secure a loan for our building.

To date we have interviewed three different firms, all very impressive.

The goal of the committee is to present a recommendation to the board next month.

I thank the members of the committee for their service and time.

Donna Smith

### **Finance Committee Meeting Minutes**

Thursday, September 17, 2015

Type of Meeting: Finance Committee

Meeting Facilitator: Eddie Burch

## 1. Call to Order at 9:15 AM

Members present: Jimmy Armstrong, Paul Barnard, Eddie Burch, Todd Corey, Keith King, Pauline Sternick

Absent: Donna Smith

2. Chair Report – August financials are in order. Final financial advisor interview is Tuesday, Sept. 22 at 8:00 AM. Brief discussion of Design/Build model. The hired firm will handle everything in steps beginning with the drawings we have in hand to include mechanical/engineering drawings, site work, etc. Overall cost may be a little more but work will progress more quickly than waiting to have everything needed in hand for a full project bid. Note: GMC Board approved design/build project model at 4/19/2012 board meeting.

3. Principal Report – a lightning strike took out our internet, phone, and fire alarm. Insurance will cover all repairs. Repairs are in progress.

4. Financial Report – There was a question about 1000 Local Funding Revenue. Local funding includes all student activities including activity fee, lab fees, field trips, etc. as well as bank interest. Our net income for August 2015 is \$99,767. YTD net income is \$135,531.

Committee Recommendation to move forward on Five Year Business Plan at Strategic Planning Meeting on Sept. 28 in preparation for new building financing.

Minutes as submitted 9/26/2015 pds