

Greer Middle College Charter High School
Meeting of the Board of Directors Minutes

For August 25th 2014

Greenville Technical College - Greer Campus

In attendance: Ted Hoffman, Tracy Kramer, vernon rutland, Eddie Birch, Darin Sheidly, Connie Lanzl, Russel Christopher, Tony Kouskolekas **Absent:** John Mansure, Matt Williams

1. Call to Order
Time: 6:06pm
2. Motion to Approve two board appointees for 2014-2015 -Tony Kouskolekas and John Mansure
Motion to approve: Ted Hoffman
2nd: Donna Smith
3. Approval of Agenda
Motion to approve agenda: Vernon Rutland
2nd: Ted Hoffman
Vote: 0 opposed
4. Public Comments
 - Laura Sawicki – 1:30
 - Judy Bagley – 3:09
 - Scott Frederick – 1:25
 - Alison Peterson – 5:18
5. Approval of July Meeting Minutes
Motion to approve: Eddie Birch
2nd: Tracy Kramer
Vote: 0 opposed
6. Approval of Special called August 4th meeting minutes
Motion to Approve: Tracy Kramer
2nd: Eddie Birch
Vote: 0 opposed
7. Administrative and Committee Reports
 - a. Executive Director's Report – submitted by David Atchley no discussion
 - b. Principles Report – Submitted by Jimmy Armstrong no discussion
 - c. Development Report – Submitted by Melanie Bargar no discussion
 - d. Financial Report – Submitted by Tracy Kramer no discussion
 - e. Facilities Report – submitted by Vernon Rutland no discussion
 - f. Chairman's Report – submitted by Ted Hoffman no discussion

8. Old Business

- a. GTC Ground lease
- b. GMC-GTC Property restrictions MOU
- c. GMC Sign

9. New Business

- a. Welcome New Principle and Vice Principle
- b. A big thank you to Gloria Richards for filling in
- c. Election of 2014-2015 Executive board
 1. Tracy Kramer – Chairman / 0 opposed
 2. Vernon Rutland – vice chair / 0 opposed
 3. Ted Hoffman – Treasurer / 0 opposed
 4. Connie Lanzl – secretary / 0 opposed
- d. Subcommittee assignments
- e. Board calendar

10. Executive Session

Motion to enter executive session: Tracy Kramer
2nd: Ted Hoffman
Time: 7:35pm

Motion to exit executive session: Tony Kouskolekas
2nd: Tracy Kramer
Time: 8:09pm

11. Adjournment

Motion to adjourn: Ted Hoffman
2nd: Vernon Rutland
Time: 8:11pm

Greer Middle College – Chairman’s Report
August 2014

The following activities and duties were performed since the last board meeting:

1. Attended Special Board Meeting on 8/4 to consider Principle/Executive Director search committee recommendations. See minutes of meeting for more information.
2. Attended Greenville Technical College (GTC) meeting on 8/4 to present the revised GMC new facility site plan. See minutes of meeting for more information.
3. Worked with GMC administration and legal counsel to update new facility ground lease and GTC Memorandum of Understanding. These documents have been forwarded to the Facilities committee for final consideration.

Executive Director Report

August 24, 2014

Insurance Bids: We will begin seeking and receiving insurance quotes for our current facility. We are looking strategically for companies who will cover our property and will partner with us in our building project.

Technology Infrastructure: Working with Kayvon on an infrastructure plan to include a new wireless system for GMC.

Management Meetings: Meeting with Jimmy, Melanie and James each Tuesday morning

Capital Campaign – *will present to Board*

1. Campaign materials – case statement, folders, booklet
2. Web site design
3. Leighton Cabbage and Stewart Spinks – co-chairs of Advisory Committee
4. Advisory Committee recruitment – working with co-chairs to form this committee now.
5. Comprehensive Strategy and Campaign budget roll-out



GREER MIDDLE COLLEGE
CHARTER HIGH SCHOOL
HOME OF THE BLAZERS

Principal's Report
8-25-14

- First day of school was August 12. With the exception of a few issues with car pick up procedures, we had a good day one.
- Members of the cross country team will be traveling to Florida for a competition at Disney World in October.
- The Greenville Tech Grounds Lease has been submitted for review.
- The special needs vacant position has been posted with few applicants. The students have been briefed as to the transitions that will take place over the next several days. A retired certified teacher has accepted a substitute position to start Monday, August 25 in the special needs class. Because of this transition, we have delegated 504 and ACT/SAT accommodation responsibilities to our guidance department.
- Our teachers are starting their third year in the grant funded Teacher Advancement Program (TAP). They have had internal professional development meetings over the last two Fridays with feedback from TAP representatives.
- The custodial/maintenance work at the school has been transitioned to a service company. IH Services will start in early September with custodial and light maintenance work during school days at GMC.
- There has been an electrical issue in the café causing breakers to trip. An electrician will complete work soon to correct the problem.
- Cross Country, volleyball, and girls' golf teams will start regular season competition after Labor Day.

Development Report

Board Meeting – August 24, 2014

Students – enrollment

➤ 439 enrolled	Enrolled since June 1
○ 9 th – 122	5
○ 10 th – 107	16
○ 11 th – 110	8
○ 12 th – 100	

Withdrawals since June 1, 2014

9th = 3
10th = 17
11th = 7
12th = 4

Wait List 2014-2015

- 9th – 77
- 10th – 13
- 11th – 0

New Student Orientation – Held day before First Day. Went very well.

Meet and Greet for returning families was held at 5:30pm the same day for families to meet Jimmy, James and Gloria. Very positive comments from families!

Fundraiser -- Coupon Books – in progress Goal: \$15,000

Fundraiser – Fall for GMC 5k Walk/Run has been changed from the previous festival plans at Greer City Park. \$25 per participant. September 20, 2014. Goal: \$10,000

GMC Connect – rolled out to F/S. Mission Statement: *To prepare students to lead and serve in an increasingly interdependent and culturally diverse world by developing and supporting learning opportunities.*

Committee consists of Jim Bennett (parent), Alexander George, Alex Brilliantd, Shelly Bishop, Melanie Bargar

Public Relations

- Attended Greer Chamber First Friday Luncheon, Rotary, Greenville Chamber Legislative Luncheon with Vincent Sheheen (wants to visit GMC) and Friday Forum with Oobe' founder Tom Merritt. Oobe' is hosting one of our student interns this year. Connection made to develop potential corporate sponsors for GMC.
- Leadership Development Council – Greer Chamber

Parents in Partnership (**Committees: Hospitality, Teacher Appreciation, Volunteer and Lunch**)

- Purchased new warmer for the café to be delivered next week.
- Spinx delivered new cooler for café
- Paid \$600 toward electrical repairs for the café
- Successfully launched the lunch program – 28 students are on Free and Reduced Lunch
- Purchased requested books for Mrs. Bishop and Mrs. Rouse. Purchased requested classroom supplies for several other teachers.
- New financial policies adopted (attached)

Development Office is keeping a running list of all teacher supply needs and will fill these supplies continually. Charter Barter money, fundraisers, grants and donors will be used.

**GMC participated in a community service project that also raised money for us. \$675 from this project was given to the Science Department for their needs.

Facilities Report

New Facility

- A meeting was held on Aug 4th with Greenville Tech in ref to the location for our new site. (See attached minutes)
- Greenville Tech building and grounds met on Aug 20th and did approve the new site
- The approved site will now be submitted to the SC Budget and Control board
- The MOU has been updated for GMC Board review

Current Facility

- Ground Leases submitted to Tech for review
- GMC has contracted with *IH Services* to do custodial and light maintenance work. They will start in September. They should be able to take care of several small facility issues that have recently arisen
- Electrical issue in the café causing breakers to trip. An electrician will complete the work soon to correct the problem.