

**Greer Middle College Charter High School
Meeting of the Board of Directors Minutes**

for

Thursday, April 19, 2012

Greenville Technical College - Greer Campus

In attendance: Benjamin Buck, Ted Hoffman, Colton Keasler, Carol McDonald, Vernon Rutland , Joel Welch, Alison Peterson

Absent: Mark Sears, Mary Beth Culbertson , Jerry Denman,

1. Call to Order (Ted Hoffman)

Time: 6:37

2. Approval of Agenda (Ted Hoffman)

Motion to approve agenda: Vernon Rutland

2nd: Benjamin Buck

Vote: approved / 0 opposed

3. Public Comments

Juanita Cowden

4. Approval of February Meeting Minutes(Ted Hoffman)

Motion to approve January Minutes as written: Carol McDonald

2nd: Alison Peterson

Vote: approved / 0 opposed

5. Administrative and Committee Reports

a. Executive Director's Report (William Roach)

- We have repaired the white portables and have communicated that with GTCHS.
- GTCHS requested we continue to make the normal monthly rent payment that we have been paying for the last three years until the board chairs for the two schools met and negotiated a new price.
- Charter Renewal: Was approved by the Greenville County School District in the Committee of the Whole meeting on Tuesday, April 10. It will be formally approved at the regular board meeting on Tuesday April 24th at 7pm.
- Spring sports are wrapping up.
- I have contacted Jacqui Dimaggio to follow up on where we can build but have not been able to get a reply from her.
- We have been interviewing Assistant Principals and hope to have a candidate soon.
- The State has confirmed we will get the funds for a CDF beginning with the 2012-13 school year. We have also been interviewing Guidance Counselors/Career Development Facilitators and hope to have a person in place soon.
- The administration has begun putting together a budget for the 2012-13 school year and will continue to work on that.

- A school calendar for 2012-13 has been put together. It is currently still in draft form, but will be finalized by May 1.
- Graduation plans are being finalized and information has been sent to seniors and their parents.
- Senior projects products have already been turned in, the portfolios will be graded on April 27 by the staff, and the presentations will be judged on May 10th.

b. Development Report (Melanie Bargar)

Students

➤ 349 enrolled as of April 19, 2012

- 9th – 102
- 10th – 94
- 11th – 85
- 12th – 68

Enrollment

- Wait list for Fall 2012
 - 11 (10th), 7 (11th)
- Projections for 2012-2013:
 - 110 Freshmen **115**
 - 110 Sophomores **111**
 - 103 Juniors **100**
 - 89 Seniors **85**

Total: 412 **411**

Public Relations

- Have secured 70 Senior Project judges for May 2012.

Parents in Partnership

- PIP committee purchased the new tables and chairs. Parent volunteer painted the café and will complete the painting project soon. Vinyl logos will be placed on the walls.

Fundraisers

➤ Drive for Ur School – George Coleman Ford – Saturday, April 14. \$1900 made!

c. Financial Report (Skip Snow)

For information only

d. Facilities Report (Colton Keasler)

Open Items-

- Campus site drawing reflecting our preferences for building locations has been delivered to GTC. Waiting for feedback from GTC.

- Functionality statement for the various spaces that will be included in our new facility is in progress.

New Items-

- Project Delivery Method Recommendation.
On February 27th of this year, GMC hosted a Q&A session with Delisa Clark, Director of South Carolina Office of School Facilities. This session was arranged in order for the Facilities Committee members to consider the advantages and disadvantages of the allowable Project Delivery Methods for GMC's construction project. See the attached OSF document entitled, "Preliminary Project Planning." In addition to the Facilities Committee, those in attendance were Wendy McKinney, Kayvon Pourmand, Bill Roach and Mike Sinclair. During the weeks that followed, each attendee was given the opportunity to "blog" their thoughts with the full group.

After careful consideration of the allowable Project Delivery Methods for GMC's construction project, the facilities committee would like to recommend that:

Greer Middle College utilize the Design/Build project delivery method to construct our new facility.

e. Chairman's Report (Ted Hoffman)

The following activities and duties were performed since the last board meeting:

- Thank you to Carol McDonald for working the board election process with Melanie and Wendy to keep us on track during my absence in March.
- Attended Greenville County School District Committee of the Whole board meeting on April 10th for GMC 10-year charter renewal vote.
- Continued new facility planning discussions and attended meeting with Bill and Colton on April 11th to review project delivery method.
- Reviewed current portable lease information and initiated conversation with GTCHS board chairman to revise our lease terms. A resolution on this item is expected by the May board meeting.
- Working with executive board to renew Bill's executive director contract with anticipated completion of April 27th.

6. Old Business

a. Charter Renewal Update

Covered in Principal's and Chairman's reports

b. Permanent Facility Planning

Covered in Facilities's Report. Recommendation from Facilities read as worded at the end of Facilities report, voted and unanimously approved by the Board.

c. Parent Survey

After a few snags with technical issues the survey is on track for an end of year launch. Final editing, changes and approval are in the works.

d. Board Member Elections

All nomination forms have been received, and posted online. Election is set for April 26th from 7 AM to 5 PM.

7. New Business

a. Executive Chairman/Principle Contract Renewal

b. Board Calendar Events

April 20	Administrators Parent Surveys Due
April 25	Handshakes & Hashbrowns
April 26	2012-2013 Board of Directors Election
May 10	Senior Project Presentations
May 15	May Board Meeting

8. Executive Session

Motion to enter Executive session: Ted Hoffman

2nd: Carol McDonald

Time: 7:25 PM

Motion to exit Executive session: Carol McDonald

2nd: Joel Welch

Time: 8:24 PM

9. Adjournment

Motion to adjourn: Benjamin Buck

2nd : Joel Welch

Time: 8:25 PM

PRELIMINARY PROJECT PLANNING

SELECTING PROJECT DELIVERY METHOD & SOURCE SELECTION METHOD

The following are project delivery methods authorized by statute:

1. Design-Bid-Build
2. Construction management at-risk (CM/at-risk) also known as CM/Constructor (CM/C);
3. Design-build;
4. Operations and Maintenance;
5. Design-build-operate-maintain;
6. Design-build-finance-operate-maintain; and
7. Any other combination of design, construction, finance, and services for operation and maintenance the Board or State Engineer may authorize.

It is normal to find different parties with different understandings concerning what each of the terms used above means. For this reason, some jurisdictions have adopted a project delivery method translator a version of which is published below. This translator does not include finance, operations, and maintenance additions to the design-build project delivery method.

PROJECT DELIVERY OPTIONS TRANSLATOR – DEFINING CHARACTERISTICS OF EACH OPTION

Design & Construction Services Combined in One Contract	No	No	No	Yes	Yes
Cost of Work a Selection Criteria	Yes	Yes	No	Yes	No
Total Construction Cost Sole Selection Criteria	Yes	No	No	No	No
↕	↕	↕	↕	↕	↕
Common Names Used	Design-Bid-Build - Competitive Sealed Bids	CM at Risk/CM Constructor – Competitive Cost Proposal	CM at Risk/CM Constructor – Competitive Qualifications Proposal <small>(Note: Agency must have strong written justification for approval to make Selection that does not consider fee as a factor)</small>	Design-Build – Competitive Cost Proposal	Design-Build – Competitive Qualifications Proposal <small>(Note: Code places severe limitations on selection that does not consider price as a factor)</small>