

# Greer Middle College Charter High School Meeting of the Board of Directors Minutes

for

Thursday, February 9, 2012  
Greenville Technical College - Greer Campus

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In attendance: Benjamin Buck, Mary Beth Culbertson, Jerry Denman, Ted Hoffman, Colton Keasler, Carol McDonald, Vernon Rutland, Mark Thornburgh, Joel Welch  
Absent: Mark Sears

1. **Call to Order** (Ted Hoffman)

Time: 6:05 PM

2. **Approval of Agenda** (Ted Hoffman)

Motion to approve agenda: Jerry Denman

2<sup>nd</sup>: Carol McDonald

Vote: approved / none opposed

3. **Public Comments**

Nils Fretwurst

Laura Simmons

4. **Approval of January Meeting Minutes** (Ted Hoffman)

Motion to approve January Minutes as written: Mary Beth Culbertson

2<sup>nd</sup>: Jerry Denman

Vote: approved / none opposed

5. **Administrative and Committee Reports**

***Executive Director's Report***

1. White portables were inspected on January 25th. Keith Jones pointed out the many areas that needed repairs. GTCHS has agreed to pay Keith to fix these areas. We need to negotiate a new price with the GTCHS board for rent.
2. Mrs. Sudduth has been meeting with Juniors this week
3. Charter Renewal: I have now made all the corrections and/or additions suggested by the executive committee. I am meeting with Marjorie Dowd and Alex Martin at the District to go over our new document February 21st.
4. TEE - Tapping Executive Educators. I have been accepted into this State Department program. The first meeting is in March. Many of you have gotten an email requesting information on me.
5. Winter sports are wrapping up this week and practices for spring sports have already begun.
6. Colton and I met with Mike Sinclair, principal at Brashier Middle College, last week to get his input about the process of building. He was very helpful and has volunteered his time and services as we need him throughout this process.
7. We are walking the GTC property with Jacqui Dimaggio this Wednesday. Updates about the meeting will be forthcoming.

8. Our English department was awarded a \$500 grant from the Greer Educational Foundation. I was able to attend the reception last Monday and receive the check. The grant was to purchase Kindles to be used in English classes.
9. January 31st we hosted a breakfast for the new students to GMC this semester. In that meeting they were able to meet all of the staff that they will work with over the next several years. It also gave the students an opportunity to give the staff feedback about GMC.
10. On January 19th we were able to meet with two representatives with Merchant Capital. They discussed possible ideas for GMC as we look to borrow the money for the new school.
11. On January 18th Benj and I were able to tour the Bob Jones High School facilities and got a lot of good ideas. See attached map.
12. New AA policy: \* a student who has a AIP must attend AA as outlined in the AIP \* a student who a teacher needs to be in AA due to poor performance, lack of understanding, etc. will be issued a slip to be in AA to be signed by the student to show they understand they have AA. \* Everyone else is on a voluntary basis. It is the teacher's discretion if a student falls below 80 due to a minor assessment, etc. to assign them AA or not.

### ***Development Report***

#### Students

- 356 enrolled as of February 7, 2012
  - 9<sup>th</sup> – 104
  - 10<sup>th</sup> – 96
  - 11<sup>th</sup> – 88
  - 12<sup>th</sup> – 68

#### Enrollment

- 160 applicants for lottery on Thursday at 3:30 / 29 siblings
- Wait list for Fall 2012
  - 16 (10<sup>th</sup>), 8 (11<sup>th</sup>)

#### Public Relations

- Participating in Prime Time at The Davenport in downtown Greer Feb. 16, 4-6pm.
- Still working to secure 60 Senior Project judges for May 2012.

#### Compass Testing

- Placement test for taking Greenville Tech classes. So far 63 “new” students are eligible to begin college classes in the fall

#### Parents in Partnership

- Steering Committee: Carol McDonald, Sandy Thomason, Tammy Jacobs, Andrea Owens, Bonnie Moore, Melanie Bargar
- Bylaws are adopted by the committee and PIP is established.

#### Capital Campaign / Fundraisers

- Fall for GMC – tentative date is October 20<sup>th</sup>, 11-2 at Greer City Park. New planning committee has met and sub committees are forming. Bradshaw Automotive tentatively agreed to be event sponsor.

### ***Financial Report***

For Information only.

### ***Chairman's Report***

The following activities and duties were performed since the last board meeting:

1. Worked with board members and administration to arrange special election for vacant board position. Congratulations to Alison Peterson for winning the February 3<sup>rd</sup> election. Special thanks to Melanie, Wendy and Skip for all their efforts to give us successful election.
2. Bill, Colton, Carol and I met with Merchant Capital on January 19<sup>th</sup> to get preliminary information on facility construction finance options in the bond market.
3. Conducted Bill's mid-year review with the executive board on January 20<sup>th</sup>. We had a very constructive meeting identifying those items that have gone well so far this year, as well as, a few items that can continue to be improved.
4. Meet with the governance committee on February 7<sup>th</sup> to finalize our planning for the upcoming 2012-2013 board of director's elections in April.
5. Bill, Colton and I met with Greenville Tech on February 8<sup>th</sup> to start the process of acquiring a land lease for the GMC permanent facilities.
6. Special thank the Hospitality Committee, Bonnie Moore and Ken and Sherrill Nicholson for cooking and organizing that night's meal. Also a special thanks to Ken Nicholson for all of his work on the landscaping at school and preparation for the work day on Saturday. (Feb 11)

### ***Facilities Report***

1. Open Items
  - a. Grading Permit to be closed in March
  - b. New ramp to be installed on portables #25 & 26 before school year 2012-2013
2. New Items
  - a. The Office of School Facilities (OSF) has been notified of GMC's intent to build a new facility
  - b. Objectives:
    - delivery method
    - where GTC will allow us to build
  - c. Greenville Technical College has been notified of GMC's intent to build a new facility
  - d. The Office of State Engineers (OSE) is in the process of being notified of GMC's intent to build a new facility (we have not received confirmation of receipt)
  - e. Functionality statement for the various spaces that will be included in our new facility is in progress

### **6. Old Business**

- a. Charter Renewal Update

This Item was covered in the Executive Director's Report
- b. Permanent Facility Planning

This Item was covered in the Facilities Report

c. Parent/Teacher Survey

Carol McDonald and Mary Beth Culbertson have been working on the survey and should have it finished and ready to launch by mid February. Parent survey research is ongoing and will be completed as soon as possible. Report with survey results will be given at the March Board meeting.

d. Parents in Partnership (PIP)

This item was covered in the Development Report

**7. New Business**

a. Board Member Elections

This item was covered in the Chairman's Report

b. Leadership Greenville Board Training

Several members of the Board will be attending the Greenville Chamber of Commerce Board Training Session Feb 16<sup>th</sup> and 20<sup>th</sup>.

c. Board Calendar Events

- February 16 Pelham Power at Oakleaf Village 8-9 am
- February 16 Prime Time at the Davenport 4-6 pm
- March 1 Chamber 101 at the Greer Chamber 8:30 am
- March 1-3 SC Charter School State Conference
- March 2 First Friday Luncheon at Greer City Hall 11:30-1:00
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- March 8 March Board Meeting at 6:00 pm

d. Upgrades to the lunch areas Wendy McKinney

Money was raised by "Breakfast Club" during Arts Intersession and by student survey, the areas most desired to have improved were the deck and lunch room. A new to us lockable desk was obtained for the lunch room through a business downtown. Three quotes have been submitted for new chairs and tables and are being considered to replace the worn items we currently are using.

**8. Executive Session**

Executive Session relocated to Conference Room in Administrative Portable to allow for cleanup of lunch room.

Executive Session called to order at 7:09 PM

Motion to end Executive Session: Ted Hoffman

2<sup>nd</sup>: Mark Thornburgh

**9 Adjournment**

Motion to adjourn the meeting: Carol McDonald

2<sup>nd</sup>: Benj Buck

Vote: approved / none opposed

Time: 8:33 pm