

**Greer Middle College Charter High School
Meeting of the Board of Directors Minutes**

for

Thursday, January 12, 2012
Greenville Technical College - Greer Campus

In attendance: Benjamin Buck, Mary Beth Culbertson, Ted Hoffman, Colton Keasler, Carol McDonald,
Mark Sears, Mark Thornburgh, Joel Welch

Absent: Jerry Denman, Vernon Rutland, Julie Styles

1. Call to Order (Ted Hoffman)

Time: 6:05pm

2. Approval of Agenda (Ted Hoffman)

Motion to approve agenda: Carol McDonald

2nd: Mark Thornburgh

Vote: approved / none opposed

3. Public Comments

No one signed up to address the board

4. Approval of December Meeting Minutes (Ted Hoffman)

Motion to approve December Minutes as written: Carol McDonald

2nd: Mary Beth Culbertson

Vote: approved / none opposed

5. Administrative and Committee Reports

Executive Director's Report

- Still no word on the inspection date for the White portables that belong to GTCHS. They have postponed that inspection and have not given us a new date. It might be time for our Chair to contact their chair to see where we stand with the portables.
- Arts Intercession went very well. We had several guests on our campus to teach many of the different classes.
- Career Day also went well. We had several business people from the community come in and talk with our students about their profession.
- Second semester is underway and off to a good start. The college did cancel some class sections, but Mrs. Sudduth was able to work with those students affected and get them another course.
- Charter Renewal: I have now made all the corrections and/or additions suggested by the executive committee. I have been in conversation with Marjorie Dowd and Alex Martin at the District to meet with them to go over our new document. The document has been emailed to them.
- TEE - Tapping Executive Educators. I have applied for this State Department program and have spoken with the person at the State Department who is over this program on the phone. From all indications it looks very good that I will get in this program.

- Tuesday night our boys basketball team won their first ever varsity boys basketball game for GMC. The girl's basketball team also had their first win of the season Tuesday night. They won their first ever varsity girls game last season. We had a parent donate a sheet cake and we had a small celebration with both the boys and girls teams on Wednesday between lunch shifts.
- Just for information we had to move from Riverside Baptist Church gym and are now playing our home games at Greer Middle School. I was able to work with the District and the principal and they are charging us a minimal fee (\$35) to use the facility each time we play there. They have really worked with us to make this happen and make it happen quickly.
- Report cards went out last Friday to all students.

Development Report

Students

- 363 enrolled as of January 11, 2012
 - 9th – 109
 - 10th – 98
 - 11th – 88
 - 12th – 68

Enrollment

- **GMC Preview** – Thursday, January 5, 2012 – approx. 10 families attended
- Open Enrollment is continuing! We have received approx.. 70 applications.
- Have enrolled 5 new students for 2nd semester. 3 (9th), 1 (10th), 1 (11th)
- Tours continue...
- Advertisement for Open Enrollment in Greer Citizen Jan. 4 and will run again Jan. 18.
- We have 75 applications for next year. Please help me spread the word about Open Enrollment! Email to your sphere of influence, Post on Facebook, etc.

Public Relations

- Received \$10,000 from Sargent Foundation in December! Will use for Athletics. Press Release out in several media sources.
- Need 60 Senior Project judges for May 2012.
- GMC Board preview – dinner and meeting on February 9, 5pm. Letter went to GMC families about board elections. See letter attached to this report.

Community Service

- Will participate with Greer Rotary Club in pancake breakfast next Saturday, Jan. 21.

Capital Campaign / Fundraisers

- Car Show has been cancelled for this March!
See CC Report

Capital Campaign Committee Report

January 12, 2012

Members of the Committee: Melanie Bargar (chair), Carol McDonald, Benj Buck, Vernon Rutland, Alison Petersen

Goal: To raise capital funds for GMC over the next 2 years.

Items needed from the Board to proceed with our plan:

1. Architectural design of the new facility. There was a lot of discussion about the plan to use.
2. Signed lease (or letter of intent) from Greenville Tech for land to develop
3. Financial portfolio of the school and Capital budget that can be shared with donors.
4. School statistics including stats from GTCHS and BMCCHS (can get from the Guidance office)

The CC Committee requests that these items be compiled by March 1, 2012 and given to the chair.

The Campaign Plan / Outline -- by March 1, 2012

1. Create a campaign timeline
2. Recruit and train a team of lead volunteer solicitors (10 or more)
3. Create a campaign budget

Future Plans...GMC family and community kickoff

Chairman's Report (Ted Hoffman)

1. The Chairman thanked the board and all committees for the great work done so far. He reminded them we still have a lot of work to do.
2. Reviewed Bill's comments for Charter renewal including January 2nd meeting with Bill and executive board. Thanks to Wendy for taking care of lunch for us. I want to acknowledge Bill's efforts in getting the Charter comments incorporated based upon the Brashier's Charter renewal process. Thank you to Carol and Mark Thornburgh for investing some of their New Years' vacation time to GMC.
3. Attended facilities development conference in Columbia with Bill and Colton on January 9th. We met with prospective construction management and banking firms. On-site follow up visit(s) are being planned for the near future.
4. Worked with Bill and Melanie to get board nominations process details finalized. The board elections letter was sent to parents last Friday. The Governance committee will be meeting within the next 2 weeks.
5. Attended the second GMC Preview night on January 5th along with Carol McDonald.

Facilities Report (Colton Keasler)

Open items from previous reports:

- 1) Grading permit to be closed out in March

Seed and straw has been applied in some areas. Need to spread additional mulch to cover the last areas exposed.

COMPLETED-Steps need to be leveled on portable #11.

- 2) New ramp has been installed on portable #11.

- 3) Comprehensive inventory of campus property for insurance reasons is underway.

- 4) Ongoing maintenance items-

Applying anti slip coating for the deck/ramp/stairs

Portables 24 & 26 have active rain leaks and one of 4 heaters in each of these two portables not working.

The possibility of buying the portables that we currently do not own instead of continuing to lease monthly is under consideration by the finance committee.

New Items:

- 1) New ramp to be installed for portables 25 & 26 before beginning school year 2012-13.
- 2) Greer Middle College will be notifying Greenville Technical College and the SC Office of School Facilities this month of our intent to build a new facility at our existing location.

Motion to insert Finance Report to the agenda at this point by Mark Sears

2nd: Carol McDonald

Vote: approved / none opposed

Finance Report (Skip Snow)

Report for information to the board. This was the best quarter this school has seen so far. The economy seems to have bottomed out and we are turning the corner. We will begin work on next year's budget soon.

6. Old Business

Charter Renewal Update

This topic was covered in previous reports

Permanent Facility Planning

This topic was covered in previous reports

7. New Business

Board Member Elections

Look at the areas of Specialty of the board (Ted will send it to the board later tonight) so we can begin to recruit potential persons to run for the board for next year.

Parent/Teacher Survey

This topic was covered in previous reports

Carol is working with Jane Taylor to develop this survey. It has been done in April/May in the past. We are looking to administer it electronically. The purpose in doing this early is to allow us to work on new ideas that come from the survey.

Parents in Partnership (PIP)

This is a form of PTA. Melanie has agreed to coordinate this process. This was derived from one of the new goals for the board at our goal setting session.

Melanie will report back to the board next month with a date of plans to move this forward.

Board Calendar Events

- GMC Spirit Week January 23-27
- Open Enrollment is going on until February 3, 2012
- First Friday Lunch (Greer Chamber) February 3, 2012
- Governance Planning committee meeting February 7, 2012
- Pelham Power Breakfast February 8, 2012
- 2012-2013 Freshman Lottery February 9, 2012 3:00 pm
- Monthly Board Meeting February 9, 2012 6:00 pm
- Jr Ring Ceremony March 17th at 6:00 pm
- GMC's 1st Jr/Sr Prom April 27th

8. Executive Session

Not necessary

9. Adjournment

Motion to adjourn the meeting: Benjamin Buck

2nd: Joel Welch

Vote: approved / none opposed

Time: 7:05 pm