

**Greer Middle College Charter High School
Meeting of the Board of Directors Minutes**

for

Thursday, December 8, 2011

Greenville Technical College - Greer Campus

In attendance: Benjamin Buck, Jerry Denman, Ted Hoffman, Colton Keasler, Carol McDonald,
Vernon Rutland, Mark Sears, Mark Thornburgh, Joel Welch

Absent: Mary Beth Culbertson, Julie Styles

1. Call to Order (Ted Hoffman)

Time: 6:05 pm

2. Approval of Agenda (Ted Hoffman)

Motion to approve agenda: Mark Sears

2nd: Carol McDonald

Vote: approved / none opposed

3. Public Comments

No one signed up to address the board

4. Approval of November Meeting Minutes (Ted Hoffman)

Approval of November Meeting Minutes Motion to approve October Minutes as
written: Jerry Denman

2nd: Mark Thornburgh

Vote: approved / none opposed

5. Financial Report (Mark Thornburgh)

There was no Finance Committee meeting in December. We did hear from Skip regarding our base student funding beginning in January. There was an ever so slight increase per student. It was just a few dollars per student which brings us in line with the estimated figures the budget was based on.

6. Principal's Report (Bill Roach)

- Still no word on the inspection date for the White portables that belong to GTCHS. They have postponed that inspection and have not given us a new date.
- I have now been elected as the Vice-President of the Downtown Greer Rotary Club. If you would ever like to attend let me know and you can be my guest.
- Exams begin next Monday and will continue all week.
- We have begun the master schedule process for next school year. Mrs. Sudduth and I will continue to work with the college and the District to get this process completed.

Principal's Report Cont.

- Charter Renewal: I will have proposed changes that I feel like need to be made to the current charter for the renewal by the first of next week. We must have our proposed changes made by early January so we can meet with Alex Martin and Marjorie Dowd and go over the proposed changes. That will give us plenty of time to make any corrections that might need to be made. The GCSB board will have their COW (committee of the whole) meeting the first week of April and need to have our final document by that date. They will then review it and vote on it at their official board meeting the last week of April.
- TEE - Tapping Executive Educators. I have applied for this State Department program.
- Mrs. McKinney has been registering students for Arts Intercession class this week during lunch. She has everything in place for the Tuesday, Wednesday, and Thursday that we return from Christmas break.
- Friday of that week will be Career Day. Ms. Smith, our college seminar director and Career Development Facilitator, is in charge of this event. She has secured most of our speakers for that day. I have given her many of your names to possibly contact about speaking about your profession on that day.
- Thank you to everyone who was able to attend our Staff/Board Christmas party last Saturday night.

7. Development Report (Melanie Bargar)

Students

- 367 enrolled as of 12/6/11
 - 9th – 107
 - 10th – 99
 - 11th – 91
 - 12th – 70

Enrollment

- GMC Preview – Monday, November 14, 6:30pm – approx. 150 people attended
- Another GMC Preview is scheduled for January 5, 6:30pm
- Langston Charter Middle Preview Night – Tuesday, Dec. 6
- Tours have begun – 12 families have toured.
- Dates for tours: Jan. 10, 12, 17, 19, 24, 26, 31, Feb. 2
- Working on enrolling several for 2nd semester.

Public Relations

- Christmas thank you cards went out this week to our 2011 business partners!
- Beginning to seek out Senior Project judges for May 2012.
- GMC Board preview – dinner and meeting on February 9, 5pm. Letter going out to GMC families about board elections.

Community Service

- Harvest Hope Food Bank food drive – collected over 1100 cans. Parent and students delivered all the cans to the food bank.
- Holiday Seasons Around the World, Christmas at Greer City Hall – had over 20 students and parents participate

Capital Campaign / Fundraisers

- Car Show – March 17, 2012, 12-4 on this campus
 - Bradshaw Auto has committed as sponsor. Still working on Benson Auto. We are not working with a Ford dealer.
 - All marketing materials (print) donated by Legal Eagle, Inc. (parent)
- Beginning to work on *Fall for GMC 2012*

Grants / IBM Partnership

- Working with Jerry Denman (IBM) to apply for IBM grant. Grants range from \$500 - \$10,000

Need to incorporate IBM employees into GMC classrooms supporting our program and curriculum. Teachers/staff/administration are working together to make this happen.

8. Chairman's Report (Ted Hoffman)

The following activities and duties were performed since the last board meeting:

1. Attended the GMC Prospective Student meeting with Carol McDonald and Jerry Denman.
2. Attended the December faculty meeting with Carol McDonald to discuss appeals committee process with the teachers. Urged all Board Members to attend at least 1 Faculty meeting per quarter.
3. Attended the GMC Christmas party along with Mark Sears and Vernon Rutland.

9. Old Business

Facilities Report

Open items from previous reports:

- 1) Requirements to close out grading permit

*Fill in Work

Need to spread more topsoil and mulch to cover the last areas exposed. This should be complete with one work day.

Steps need to be leveled on portable #11.

- 2) Applying anti slip coating for the deck/ramp/stairs

Primer and anti-slip coating in various areas need to be applied. Not possible during school hours or poor weather conditions.

Repair to these items is an ongoing maintenance activity.

- 3) Painting the restroom and science lab portables

Mostly complete. Some trim still needs to be done.

- 4) Sealing the white portables because of water leaks on an ongoing maintenance activity.

5) Trash Removal

One load left to remove. There is some scrap metal that needs to be separated.

New Items:

- 1) New ramp to be installed on portable #11 for handicap access.
- 2) Comprehensive inventory of campus property for insurance reasons.
- 3) Discussion regarding the Finance Committee negotiating an offer to purchase the portables from GTCHS.

10. New Business

Motion to have the Finance Committee negotiate a proposal to purchase portables from Greenville Technical Charter High.

Motion: Colton Keasler

2nd: Benjamin Buck

Vote: approved / none opposed

Policy Update

The English Reading list issue has been revised and distributed to the board. The Policy Committee presented a motion to the board to approve the policy as written.

Vote: approved / none opposed

There is no policy regarding the Sports Committee (parent group). Mr. Roach reported that all fund raising is being channeled through the Athletic Department. This group is not active as it was in the past. All funds have been rolled into the school accounts. Mr. Coleman is working on an Athletic Handbook. Mr. Roach will review procedures for accounting for funds raised through athletics and report back to the board.

Charter Renewal Review

This was covered in the Principal's report. No action taken.

Board Member Election Process

A letter was distributed to the board that is to be sent to the parents. There was discussion regarding asking for a minimum of a three year commitment. State law requires a new Board of Directors be elected each year therefore, each person will have to be re-elected each year to meet this commitment.

Board Calendar Events

Pelham Power Breakfast - December 14

Winter Break December 17- January 2

Open Enrollment January 3 – February 3

First Friday Lunch (Greer Chamber) - January 6

Pelham Power Breakfast – January 11

Next GMC Board Meeting January 12, 2012, 6:00 pm

Capital Campaign

A question was asked about new families being made aware of the financial needs of the school and the Capital Campaign to raise money for a permanent facility. Mrs. Bargar asked if the board would give her information and figures to include in literature that is given to new students. She said the parents want to know what we are going to build, how much it will cost and when will we begin building.

11. Executive Session

Motion to enter Executive Session: Mark Sears

2nd: Carol McDonald

Vote: approved / none opposed

Time: 7:45 pm

Motion to exit Executive Session: Ted Hoffman

2nd: Vernon Rutland

Vote: approved / none opposed

Time: 8:59

12. Adjournment

Motion to adjourn the meeting: Benjamin Buck

2nd: Carol McDonald

Vote: approved / none opposed

Time: 9:00 pm

Philosophy Behind the Development and Implementation of a High School Reading List for Greer Middle College Charter High School

- 1) Books selected for the reading list are age and content appropriate for high school students. The basis for selection is the GCSD list with consideration for advanced, rigorous curriculum and reflects a diversity of topics as well as providing for a range of student maturity.

- 2) Books selected for English III and English IV meet the SC ELA standard requirement for American and British literature.

- 3) Teachers are limited to teaching selections listed on the GCSD reading list.

- 4) The English Department shall provide an Opt-out policy for the reading list and the English Department staff will choose another equally challenging selection with equivalent effort at the written request of the student or parent.