

**Greer Middle College Charter High School
Meeting of the Board of Directors Minutes**

for

Thursday, November 10, 2011

Greenville Technical College - Greer Campus

In attendance: Benjamin Buck, Jerry Denman, Ted Hoffman, Colton Keasler, Carol McDonald,
Mark Sears, Julie Styles, Mark Thornburgh

Absent: Mary Beth Culbertson, Vernon Rutland, Joel Welch

1. Call to Order (Ted Hoffman)
Time: 6:10 pm

2. Approval of Agenda
Motion to approve agenda: Julie Styles
2nd: Mark Sears
Unanimous vote

3. Public Comments - Three persons signed up and were granted time to address the board:
Shelly Bishop
Tim Walken
Susan Gilbert

4. Approval of October Meeting Minutes:
Motion to approve October Minutes as written: Carol McDonald
2nd: Ted Hoffman
Unanimous vote

5. Financial Report (Mark Thornburg and Skip Snow)
Information only

6. Principal's Report (William Roach)
 - We have continued to clean the campus. We have hauled off the scrap metal, have mulched most of the campus, have planted the trees, and have stained part of the deck. We will continue to make these upgrades as we go.
 - Last month I reported that GTCHS was scheduled to come and inspect the White portables that belong to them. They have postponed that inspection and have not given us a new date.
 - I have now been inducted into the Downtown Greer Rotary Club. If you would ever like to attend let me know and you can be my guest.

Principal's Report cont.

- Now that the first nine weeks report cards have come out we are meeting to help students by putting Academic Intervention Plans (AIPs) in place. These are plans for students that are struggling academically and require a meeting with the administration, the parent, the student and at least one of the student's teachers. In this meeting goals are agreed upon by all to help the student.
 - The Greater Greer Education Foundation's grant applications were given to teachers this week.
 - We had a wonderful college information night this past Monday night at Praise Cathedral. We had over 150 people come through to get information from different colleges and other vendors. We then had Mr. Fox from the State Loan office to speak to the parents and students about finding money for college.
 - We will begin the master schedule process for next school year this month. Mrs. Sudduth and I will go to a training session next week. Mr. Roach clarified that this is high school class schedule, who is teaching what and the period the classes are scheduled
 - The NHS induction ceremony was held on November 3rd at Praise Cathedral. It was a great success and 41 students were inducted.
 - I met with Alex Martin and Marjorie Dowd and now have all the information for the charter renewal. I have been going through the charter and making corrections and will continue to work with the board to make the necessary changes. Mr. Martin and Mrs. Dowd have asked that we have our proposed changes made by early January so we can meet with them and go over them. That will give us plenty of time to make any corrections that might need to be made. The GCSD board will have their COW (committee of the whole) meeting the first week of April and need to have our final document by that date. They will then review it and vote on it at their official board meeting the last week of April.
 - We were notified that our AYP appeal was approved and that we met AYP
 - School Report Cards are to be released soon.
 - TEE - Tapping Executive Educators. I am applying for this State Department program.
 - Per request from Greenville Tech and the other Charter School principals please use me as the liaison so they do not have multiple people asking questions.
7. Benjamin Buck offered congratulations to Mr. Roach for being selected as class president of this year's Leadership Greer Class.

8. Development Report (Melanie Bargar)

Students

- 369 enrolled now
 - 9th – 107
 - 10th – 100
 - 11th – 91
 - 12th – 71

GMC Preview – Monday, November 14, 6:30pm / Praise Cathedral Student Center

- Contacted 8 different churches, 6 private schools, 10 real estate companies -- delivered flyers for distribution
- Parents and students – door to door distribution of flyers to surrounding neighborhoods (approx. 700 flyers)
- 25 corrugated signs around town
- Ad in Greer Citizen – Wed., Nov. 9, 2011
- Flyers delivered to all GMC students.
- Ads in various online newspapers, Greer Chamber web site / Press Releases submitted to all Media contacts
- Flyers distributed at Chamber luncheon, at Pelham Power Breakfast and to individual Chamber members
- An updated copy of the School's profile sheet was distributed to the present board members
- Announced an "Official" GMC Facebook page has been established

Public Relations

- Senator Phillip Shoopman visited GMC Wednesday, Nov. 2. He met with Student Government, Board members, parents, teachers and staff in the cafeteria – discussed the charter bill in the Senate and how it will impact GMC. After the meeting he toured the campus with Ted and me. A press release w/ pictures was sent out.

Community Service

- Students and Parents involved in the following CS activities this last month: Greer Gala, Oktoberfest, Spinx Run Fest, Fall for Greenville, Special Olympics, Boo in the Zoo, GMC work days

Capital Campaign / Fundraisers

- Spinx Run Fest – made \$100 by participating
- Car, Bike and Truck Show – March 17, 2012, 12-4 on this campus. Our goal is to raise \$7,000 from this effort. We need help promoting this. We'll begin advertising soon.

Pledge Campaign

- Our Pledge campaign is dying. We only have a handful of people that still send in regular payments. Future plans? Should we continue?

9. Chairman's Report (Ted Hoffman)

- Attended policy committee meeting. I am now working with committee members and GMC staff to modify reading list policy.
- Attended board and executive director goal setting session. I am now working with attendees to formalize goals. Thank you to all that invested their Saturday to benefit GMC.
- Attended meeting at GMC with Senator Phillip Shoopman and gave him a walking tour of our campus.
- Attended charter school training session in Columbia sponsored by the Public Charter School Alliance of South Carolina. Thank you to Carol and Benjamin for investing their Saturday to benefit GMC.
- Represented the board at Keith Jones mom's visitation. We appreciate all that Keith has done for GMC. I wanted to make sure that Keith knows our thoughts and prayers are with him and his family during this time.

10. Old Business

Facilities Report (Colton Keasler)

Items from last month's report:

1. Requirements to close out permit
 - a. Trees to be installed
 - b. 28 trees have been planted. Parent Kenny Nicholson has been instrumental in acquiring the trees at a phenomenal savings. We were required to plant 23 but since he got them so cheap we added a few. As part of this requirement, Parent Scott Joines dug the holes for trees which also GMC money.
 - c. Clear retention pond Kenny has also helped find someone to brush hog the retention pond and overgrown areas. We will trim one more time then should be good until spring.
 - d. Fill in Work 3 scoops of topsoil delivered Monday to build up the low areas where water is sitting. After that is moved we will finish the mulch. Last Saturday 25 people showed up and we got 2/3 of the pile spread.
2. Applying anti slip coating for the deck/ramp/stairs 4 gallons of primer was applied last Saturday and covered 1/4 of the deck. A Saturday/Sunday workday is needed as the primer needs to be applied then dry overnight, then 2 coats of anti-slip applied. Not possible during school hours! Adhesive anti-slip treads will be applied on teacher stairs instead of paint due to time restrains(weather).
3. Painting the restroom and science lab portables-Mostly complete. Some trim still needs to be done.
4. Sealing the white portables because of water leaks-Not done
5. Disposal of fluorescent light bulbs-No updated information

New Items:

1. Trash Removal-Wendy McKinney and her husband along with a student hauled 5 loads of junk to the dump. They plan on one more haul.

Policy Committee Update (Jerry Denman) - The committee is still working on the policy for the reading list after many meeting.

11. New Business

Permanent Facility Planning (Colton Keasler) There will be a facilities meeting following tonight's board meeting. There will be more information next month.

Board Member Recruitment (Ted Hoffman) – An email will be going to board members for personal information update. This is to gather information to determine the composition of the board to better help in recruiting targeted skills and needs for the future.

Board Calendar Events (Mark Sears) –

- i. GMC Preview Night November 14
- ii. Board/Faculty Christmas Gathering December 3
- iii. December Board Meeting December 8

12. Adjournment

Motion to adjourn the meeting: Carol McDonald

2nd: Benjamin Buck

Unanimous vote