



# GREER MIDDLE COLLEGE CHARTER HIGH SCHOOL

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## HOME OF THE BLAZERS

### Board of Directors Minutes May 22, 2017

Board Members Present: Patty Baucom, Jeff Bullock, Eddie Burch, Brian Dentler, John Short, Donna Smith, Pauline Sternick

Absent: Keith King, Tony Kouskolekas, John Mansure, Ryan Summey

#### AGENDA

1. Call to Order at 5:40 PM by Eddie Burch
2. Approval of Agenda  
Motion to approve agenda: Jeff Bullock  
2<sup>nd</sup>: John Short  
Vote: unanimous
3. Approval of April 24, 2017 Minutes  
Motion to approve minutes: Donna Smith  
2<sup>nd</sup>: Jeff Bullock  
Vote: unanimous
4. Public Comments - none
5. Administrative and Committee Reports
  - a. Principal Report and Blazer Minute (see below)
    - IEP Review – IEPs are almost closed. We got a clean bill of health on our 504s which allows a clean transition to the SCPCSD.  
CD has been changed at BB&T to the 90 day.
  - b. Development Report (see below)  
Raise the Blaze campaign is officially over, but a few more pledges are still coming in. Our Development Committee did a fantastic job. This is the largest amount GMC has raised in its history with a large number of families contributing.
  - c. Chairman Report (see below)
    - FY18 School Calendar update – student start date August 10
    - FY18 Board Meeting Schedule First Reading – there are a couple of dates moved from the 4<sup>th</sup> Monday due to conflicts: October 30 (due to Fall Break Oct. 23) and May 19 (due to Memorial Day 28)
    - Announce Board Group Picture for June meeting
  - d. Facilities Report (see below)

Motion to authorize Eddie Burch to execute a contract for demolition and disposal of the deck not to exceed \$8,200: Donna Smith

2<sup>nd</sup>: Pauline Sternick

Vote: Unanimous

Motion to execute the \$38,000 contract for landscaping, including the Japanese maple, with Triangle's recommended contractor: Donna Smith

2<sup>nd</sup>: Patty Baucom

Vote: Unanimous

Coach Smith's brother is a high-end furniture distributor for schools in the TN area with warehouses of furniture he is donating to GMC. He has sold his business and is donating furniture to GMC for the cost of transportation to GMC and storage until we can move into new building. The furniture will be delivered on trailers and either dropped onsite for storage or stored in Knoxville, unloaded and placed in trailers. Furniture will outfit college seminar, senior project, office space.

Motion to incur expense of moving and storage of donated furniture: Donna Smith

2<sup>nd</sup>: Jeff Bullock

Vote: Unanimous

Further discussion on phone system, camera system, building security and cleaning contracts will be addressed at the June board meeting.

e. Financial Report (see below)

Motion to accept April financial reports: Donna Smith

2<sup>nd</sup>: John Short

Vote: unanimous

- FY18 Annual Operating Budget 2<sup>nd</sup> Reading

f. Academic Excellence Report (see below)

- Update on GMC goals per performance review policy tabled.

g. Policy/Governance Report (see below)

Motion to ratify Board Election results: Mark Allen, Patty Baucom, Mark Mathis, Vernon Rutland: Pauline Sternick

2<sup>nd</sup>: Donna Smith

Vote: unanimous

Motion to accept updated Charter Revision: Patty Baucom

2<sup>nd</sup>: Jeff Bullock

Vote: unanimous

SCPCSD extended the deadline to submit our charter to August 1 since we are a transfer school. Brashier changed verbiage of their agreement to allow Greenville County to release their records at the end of the school year while Legacy voted to wait release until state budget was finalized and appropriations to SCPCSD were set. We need to decide if we want to change the wording of our previous agreement to GCSD so GCSD may go ahead and release our records at the end of the school year or to leave wording and wait on appropriations approval.

Motion to move to SC Public Charter School District as our sponsor contingent upon the consent of both districts: Patty Baucom

2<sup>nd</sup>: Donna Smith

Vote: unanimous

We decided to allow GCSD to release our records to give guidance and school personnel more time over the summer to get the new system up and running.

6. Motion to adjourn at 6:20 PM: Patty Baucom  
Vote: unanimous

**Next Board Meeting and Swearing In ceremony for newly elected board members: June 26, 2017**

**Principal Report May 2017**

*Jimmy Armstrong*

- Met with BB&T representative to discuss our current and potential financial status on April 25.
- On Wednesday, April 26, we honored Mrs. Small and Mrs. Clark with hanging baskets as part of administrative professional's day.
- On Friday, May 5, Ms. Earle's nutrition class visited Mini Miracles Farm near Taylors. The students gained nutritional knowledge related to agriculture and produce.
- The CD with BB&T has been changed to a 90 Day CD earning .68%.
- The GMC National Honor Society hosted a "Helping Humanity" Donation Drive. This week long event aided the It Takes a Village program and the Greenville Humane Society.
- Awards Night was held on Monday, May 8.
- Our Teacher Cadet students held their reception on Tuesday, May 9.
- Our volunteer appreciation breakfast was held on Wednesday, May 10.
- We met with our insurance representative on Thursday, May 11. There appear to be no issues.
- End of course exams were administered May 11-May 17.
- Our athletic banquet occurred on Monday, May 15.
- The Greater Greer Education Scholarship ceremony occurred on Tuesday, May 16. Two of our students earned scholarships.
- The Leadership Greer Graduation Ceremony occurred on Tuesday, May 16. Four of our students graduated from the program. One of our students received a scholarship.
- GMC's yearbook day was held on the afternoon of Wednesday, May 17.
- Our senior project presentation night occurred on Thursday, May 18. We had around 90 community judges to review presentations from our seniors.
- GCS's Salute to Education occurred on Thursday, May 18. Two of our students were honored as part of the program.
- Our GMC senior parent breakfast was held on Friday, May 19.
- We had two math positions open at GMC. Those two positions have been filled. Mrs. Kelly Morris is currently teaching at D.W. Daniel High School in Central and Mrs. Ashley Hunter is currently teaching at Berea High School. Both will join GMC in August.
- Our spring sport teams had very successful seasons. Our track teams finished well in the state meet with a state runner up in the girl's 800m and state champions in the girls' 4 X 800m relay and girl's 3200m. Also, our boys' soccer team made it to the second round of the state playoffs. Our girls' soccer team competed in the upper state championship before losing to St. Joseph's Catholic High School.
- Three cleaning companies have submitted bids for the building. We will present those to the finance committee in mid-June. We may need to revise our FY 18 budget. Bids are higher than anticipated.

## **May 2017 Development Report**

*Heather Timanus*

- 2016/2017 Enrollment
- We are targeting to start school with between 445 and 450 students.
- Freshmen Applications 115 waitlist
  - 2017/18 Waitlist
  - 10<sup>th</sup>-13
  - 11<sup>th</sup>-13
  - 12<sup>th</sup>-37
  
- The Raise the Blaze Campaign has 100% staff and steering committee participation with one board member pledge outstanding.
- The Steering Committee has \$258,165 committed in pledges/donations to date.
- Walmart Grants Received:
  - Greer Store: \$1,000 towards Senior Project Presentation Night
  - Greer Grocery store: \$2,500 to provide TV's for the new building.
  - Taylors Grocery Store: \$2,500 to provide funds for our clubs and organizations.
- Outstanding Grant Request for Raise the Blaze:
  - Greer State Bank
  - BB&T
- The official last day of Raise the Blaze was 5/19/17. We will spend the remainder of May getting in last min pledge forms. There are still a few outstanding.
- A Ribbon cutting ceremony will be planning for early August.
- Senior Project Presentation took Thursday, May 18<sup>th</sup>. We had over 100 community judges attend.
- PIP voted in it's 2017/18 Leadership at its May meeting and presented a first draft of next year's budget. Once May numbers come in we will have more accurate picture of the year and will finalize for next year.
  - PIP Chair: Julie Brigman
  - Lunch Chairs: Evie Buisch and Kim Hall
  - Hospitality: Beth McMeekin
  - Teacher Appreciation: Laura Salem
  - Treasurer: Jim Vogel
  - Member at Large: Kristen Short
- Graduation will take place at Taylors First Baptist on May 26 at 10am.

## **Chairman's Report – May 2017**

*Eddie Burch*

- \*May 4 - GMC Academic Committee Meeting
- \*May 9 - GMC Construction Meeting
- \*May 18 - GMC Senior Project Presentations
- \*Working to secure additional landscaping bids
- \*Responded to calls and emails from principal and board members
- \*Secured a second job site trailer from Langford Electric to be used for temporary storage
- \*Assisted in the move of portables... coordinating electrical disconnects and discussions about setting a temporary breaker panel during these moves.

### **Facilities Report**

*Vernon Rutland*

- Attended construction meeting on May 9.
- Everything is right on schedule and move in will start on July 10.
- We are looking at a few different bids/options on landscaping.
  - Portable movement will begin on May 29.
- Langford Electric will begin the electric disconnects on May 26.  
Vernon Rutland will start water/sewer disconnects on May 29.
- Due to the way the main power line is run, we may have to have some temporary power boxes installed to keep power to a few portables for admin reasons. Langford Elec. is also handling that issue.

### **Finance Report**

*Donna Smith*

April Highlights:

Cash Balance \$3.83M, including Construction Account of \$1.8M  
Monthly Income exceeds expense by \$40,791

April Expenses:

The 4/14/17 payroll includes \$15,000 stipends paid to instructional teachers utilizing a \$10,000 award received in April 2016 with the remaining \$5,000 to come from the General Fund.  
The 4/14/17 payroll also include \$6,000 stipends that were paid to athletic coaches/instructors.

## **Academic Excellence Committee Report**

*Keith King*

Minutes from the Academic Committee Meeting on May 4:

Attendees: Keith, Pauline, Jeff, John, Eddie, Patty

Call to order at 3:02pm

- Discussion of 2017 results for evaluation, including not only test scores and graduation rates, but also consideration of attendance. Further discussion needed to decide if the inclusion of an attendance metric should be incorporated into academic excellence results.
- Discussed additional potential areas that the committee could focus for superintendent accountability, to include staff administration, facilitation of parent/teacher meetings, and attrition rates of classes from Freshman to Senior
- It was determined that we will reach out to the SC Public Charter School Alliance for some guidance to help direct our academic evaluations and principal evaluation

- Adjourned at 3:56pm