



GREER MIDDLE COLLEGE CHARTER HIGH SCHOOL

HOME OF THE BLAZERS

Board of Directors Meeting Minutes

January 23, 2017

Board Members Present: Patty Baucom, Eddie Burch, Brian Dentler, Keith King, John Short, Donna Smith, Pauline Sternick, Ryan Summey

Absent: Jeff Bullock, Tony Kouskolekas, John Mansure

AGENDA

1. Call to Order at 6:00 PM.
2. Approval of Agenda
 - Motion to approve agenda: Patty Baucom
 - 2nd: Ryan Summey
 - Vote: Unanimous
3. Approval of November 14, 2016 Minutes
 - Motion to approve minutes of November 14, 2016 as submitted: Donna Smith
 - 2nd: Keith King
 - Vote: Unanimous
4. Public Comments - none
5. Administrative and Committee Reports
 - a. Principal Report and Blazer Minute (see below)

The 30 freshman interventions were a little higher than usual. That was the purpose of having the meetings.

Mr. Armstrong distributed page 8 of the SCPCSD Transfer Application Evaluation Report for Greer Middle College which lists 2 contract milestones to be developed by May 1, 2017. Board members received entire report via email.
 - b. Development Report (see below)

Recommendation is to stay at 438 enrollees for next year. April 6 is the tentative kickoff to go public with the Raise the Blaze.
 - c. Chairman Report (see below)
 - Action Item: Executive Committee will schedule principal mid-year review in February.
 - Vote on moving meeting time to 5:30 PM
 - Motion to moving board meeting times to 5:30 PM going forward: Ryan Summey
 - 2nd: Donna Smith
 - Vote: Unanimous
 - d. Facilities Report (see below)
 - e. Financial Report (see below)
 - Motions from Committee:

Motion from committee to accept Form 990 as submitted.

2nd: Brian Dentler

Vote: Unanimous

Motion to accept to accept November and December financial reports

2nd: Keith King

Vote: Unanimous

Motion from committee to allocate additional Jan. - June revenues of \$50,000 per month from GCSD toward the completion of Wing 2.

2nd: Ryan Summey

Vote: Unanimous

Motion amended to allocate additional Jan. – June revenues from GCSD up to \$250,000 into a reserve fund to be used toward completion of our building program: Donna Smith

2nd: Brian Dentler

Vote: Unanimous

f. Policy/Governance Report (see below)

- Principal and Staff recommendations in favor of changing sponsors were received.

Motion to move to SC Public Charter School District as our sponsor:

2nd: Ryan Summey

Vote: Unanimous

Motion amended to move to SC Public Charter School District as our sponsor contingent upon the consent of both districts along with pending state appropriations for SCPCSD growth as indicated by GCSD personnel: Patty Baucom

2nd: John Short

Vote: Unanimous

- Action Item: Patty will send Parent/Teacher/Student Satisfaction Survey drafts from last year to Policy/Governance Committee.

6. Adjournment

Motion to adjourn at 6:45 PM: Donna Smith

2nd: Pauline Sternick

Vote: Unanimous

Next Board Meeting: February 27, 2017 at 5:30 PM.

Principal Report

- GMC completed requisitions #5,6, and 7 to Triangle Construction for Nov., Dec., and Jan.
- GMC admin. attended the SC Charter School Conference on November 15-16.
- SCPCSD admin. toured the GMC campus and met with GMC admin. on November 18.
- Legislative reception was held on November 28.
- We had approximately 30 intervention sessions with freshmen and parents and approximately 10 intervention sessions with seniors and parents for students at risk of not meeting mastery (80%) during the month of December.
- College exams took place December 6-12.
- GMC exams took place December 12-16.
- GMC Governance Committee members held an informational meeting related to the SCPCSD on December 12.
- GMC was closed from December 19-January 2.
- We had our college talk day for students on January 4.
- Arts intersession was held on January 5 and 6. As part of Arts Intersession, we had approximately 35 students to go on a field trip to Disney Parks.
- College classes started on January 9.
- Snow days were used on January 9 and January 10. GMC will have regular days of school on April 14 and April 17. March 17 is snow day #3.
- Q2/S1 report cards were issued on January 13.
- We had two members of Leadership Greer to shadow administration on January 17.
- GMC admin. met with our sister GTC charter schools on January 18.
- Intake conferences were held on Saturday, January 21 for our 17-18 freshmen and parents.
- GMC admin. attended the SCPCSD operators' meeting on January 23 at Spartanburg Prep.
- Megan Schonhar received an additional 4 Chromebooks through DonorsChoose. This now brings her total to 20.
- Mary Teel received \$500 from the American Chemical Society to help with her chemistry classes.
- Our academic leadership team continues to facilitate the project-based learning process with our teachers.
- Fall College Classes -Sophomores - 64 took 89 courses. They passed 88/89 for a pass rate of 98.8%
- Juniors - 77 took 145 courses. They passed 142/145 for a pass rate of 97.9%
- Seniors - 71 took 126 courses. They passed 125/126 for a pass rate of 99.2%
- Fall Sports Individual Honors:
 - Swim team--Katy Rose Snover is the SCCAWS Class AAA Swim Co-Player of the Year.
 - Cross Country--Morgan Summey is the SCCAWS Class AA Cross Country Player of the Year.
 - Winter Sports- Basketball teams are in region play.

January 2017 Development Report

- We have 437 students enrolled at GMC.
 - 9th- 115
 - 10th-114

- 11th-109
- 12th-99
- Waitlist
- Freshmen Applications Received: 142 (Accepted 18 since the lottery.)
 - 9th-0
 - 10th-2
 - 11th-39
 - 12th-14
- We have brought in 3 freshmen since we have returned from the break.
- Intake meetings for the incoming Class of 2021 was held at Praise Cathedral on Saturday, January 21st.
- Annual Fund letter raised \$2,250.
- Raise the Blaze cultivation events were held January 12th and 19th.
- The Raise the Blaze Campaign has 100% staff and steering committee participation with just a few board members outstanding.
- GMC received a \$3,000 grant from the Sargent Foundation for general Athletic Funds.
- Raise the Blaze Public Kickoff will take place during the last week of May.
- Arts Intersession took place on January 7th and 8th at GMC. During these two days students had the opportunity to take four mini courses based around the arts. Some of the classes offered were photography, ballroom dance, latin dance, animation, tai chi and many more. The program ran smoothly and came in under budget.
- The PIP committee provided a Christmas luncheon for the teachers on December 17th.
- The PIP committee provided breakfast at the new student intake meetings.

Chairman's Report –

December & January 2017

*December 5 - GMC Policy Governance Committee Meeting

*December 6 - GMC Construction Meeting

*December 12 - GMC Policy Governance Committee informational meeting regarding move to SC Public Charter District

*January 5 - Attended and assisted in presentation before SC Public Charter District Board in Columbia w/Donna Smith and James Dillard.

*January 12 - Attended and assisted in presentation for Raise the Blaze campaign cultivation event.

*January 16 - GMC Construction Meeting

Facilities Report

Change Orders updates

- COR 2 – Add Sconces to Front of building – Accepted
- COR 3 – Add Outlets to Patio – Accepted

- COR 4 – Patio Lighting Options – ** Still need to finalize
- COR 5 – Add Wall Hydrant near Art Room – Declined –Want to move hydrant down wall instead
- **COR 6 (See attached) – lower west side – Board to vote on approval tonight. Motion coming from finance committee**

Submittal updates

- Reviewed sample of louver color
 - Colors chosen were Colonial Red(brick) areas and Interstate Green(gable)
- Door Colors – Sent to Langley 12/16/16 – Need this back
- Metal Roofing – Sent to Langley 12/26/16 – Need this back
- Plumbing Fixtures – confirmed that a 5-gallon bucket will fit in art sink
- All other finishes have received approval

Target Dates

1/10/17 – Roofing Begins

1/27/17 – East Side Dry

3/3/17 – Roof 100% dry

1/27/17 – Wall Rough-In Inspections – East Side Bottom Level

2/6/17 – Brick Begins

2/10/17 – Wall Rough-In Inspections – East Side Second Floor

2/24/17 – Wall Rough In Inspections – West Side Second Floor and Core

5/8/17 – Elevator Installation

****Things are on schedule to achieve the July 3 early move in**

Finance Report

November highlights:

- Cash Balance \$7.38M, including Construction Account \$4.3M
- Monthly Income exceeds expenses by \$20,521

December highlights:

- Cash Balance \$5.74M, including Construction Account of \$3.6M
- Monthly Income exceeds expenses by \$12,362

November-December Revenue

- As in previous months, Base funding of \$240,606 is under budget by \$11,862. This is based on the FY 16 135 day headcount. The district should update for the new WPU in January.
- Greer was awarded revenue of \$14,518 for K-12 Technology in December and \$55,326 for EEDA Career Specialists in November. We recommend these amounts be spent in the current year in accordance with funding guidelines.

- \$10,000, which was previously recorded to TAP Incentive Revenue, was reclassified in December to Other Income. This was incorrectly reported in previous periods.

Expenses

- The Supplies Expenses accounts appear to be over budget. However, it should be noted that the overage was due to the expenditure of funds unspent in prior years and deferred into this year. This expenditure was recommended after the audit to avoid loss of funds (\$4,716 CATE, \$7,994 At Risk, \$3,278 Perkins)
- Salaries Expense includes \$36,625 of bonuses paid in December